

What Workday will do for YOU!

Go-Live July 1, 2022



Knight Vision

Human Resources



Function

Current

Future



Reports

Request a report, manipulate in Excel and attempt to connect multiple data sources.

Easily run reports from a unified HR & Finance system with drill down capabilities.



Inbox

Receive email-only notifications to manage limited employee self-service.

Efficiently manage tasks in one user-friendly system through homepage inbox notifications.



Timesheets

Submit paper time sheets (LAPERS) with occasional payroll adjustments due to estimated time worked.

Easily submit accurate time worked and view manager approvals online.



Pay

Unable to view pay on mobile device, and pay components are not itemized.

Easily view pay on any device with detailed pay components such as vacation and regular time.



Time Off

Request time off with a paper form or an email to a manager.

Quickly view time off balance and submit request to a manager within Workday.

Please visit: <https://knightvision.it.ucf.edu/>