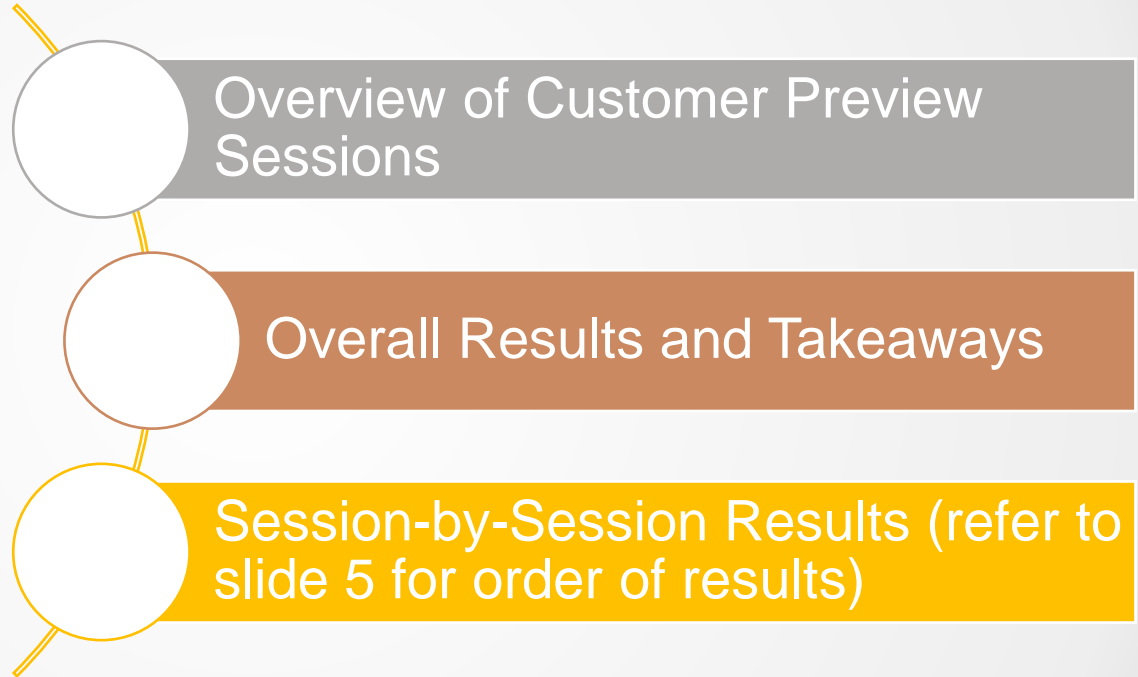


Knight Vision Customer Preview Sessions Feedback

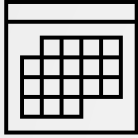


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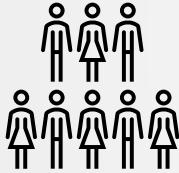


Overview of Customer Preview Sessions

Customer Preview Sessions



On September 13-16, the Knight Vision program team hosted **Workday Customer Preview Sessions (CPS)**.



A **select group of representatives** from the UCF community attended demonstrations to ensure the planned Workday design meets the business and operational needs of colleges and departments across campus.



The Knight Vision program team asked attendees to complete an **anonymous survey** for each session to gather feedback and additional questions.

Overall Results and Takeaways

Total Submissions and Key Takeaways

Total # of responses: 97

- The primary concern expressed by survey respondents was whether all the business processes discussed during the sessions would be ready in time for the projected Go-Live date.
- Overall, most of the survey respondents had a positive outlook on Workday and the services it provided by the end of the sessions.

Aggregated Results

Most Favored Learning Tool



- **“Job Aid”** was the learning resource that most of the respondents chose as an effective tool for successful Workday learning. **93%** of the respondents selected this option.
- **“Video Demos”** came in second with **83%** of the respondents selecting it as an effective tool.
- **49%** of the respondents selected **“Drop-In Support Labs”** as an effective tool, marking it as the third most favored.

Aggregated Results

Future Participation for Communications/Events



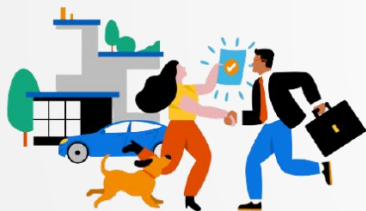
- **78%** of respondents said they will attend more Knight Vision **open forums, Workday Information Sessions** and **training events** in the future.
- **62%** of respondents said they will attend **CCAG Communication Network meetings** in the future.

Aggregated Results

Outlook on Workday



81% of respondents said that following the sessions, **they had a better understanding of Workday's functionality.**



82% of respondents said **they are confident or very confident that Workday will add convenience, ease or increased functionality** to HR, Finance and/or Payroll end-user experience.

88% of respondents said **they are likely or very likely to recommend their colleagues to give Workday a chance.**



Index of Results Per Session and Total Submissions Per Session

Click on the links below to jump to session results

- [Compensation \(9/13\): 1 submission](#)
- [Academic Appointments \(9/13\): 2 submissions](#)
- [Hiring \(9/13\): 7 submissions](#)
- [Onboarding \(9/13\): 3 submissions](#)
- [Recruiting \(9/13\): 7 submissions](#)
- [Absence \(9/14\): 4 submissions](#)
- [Benefits \(9/14\): 5 submissions](#)
- [Adding/Changing Jobs \(9/14\): 9 submissions](#)
- [Learning Management \(9/14\): 5 submissions](#)
- [Time Tracking/Payroll \(9/14\): 7 submissions](#)
- [Banking/Settlement \(9/15\): 2 submissions](#)

- [Finance Assets \(9/15\): 5 submissions](#)
- [Finance Budgets \(9/15\): 6 submissions](#)
- [Finance Expenses \(9/15\): 5 submissions](#)
- [Finance FDM \(9/15\): 7 submissions](#)
- [Finance Projects \(9/15\): 4 submissions](#)
- [Financial Accounting \(9/15\): 4 submissions](#)
- [Finance Customers \(9/16\): 4 submissions](#)
- [Finance Endowments \(9/16\): 1 submission](#)
- [Finance Grants \(9/16\): 2 submissions](#)
- [Finance Procurement/Inventory \(9/16\): 7 submissions](#)

Compensation (9/13)

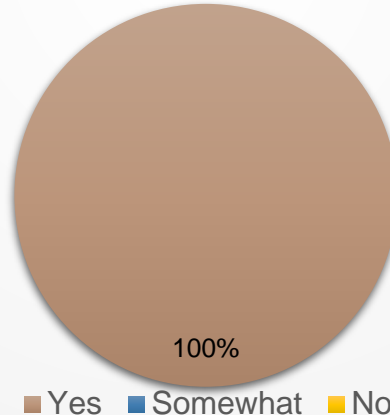
Sessions Results (Compensation)

of responses: 1

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



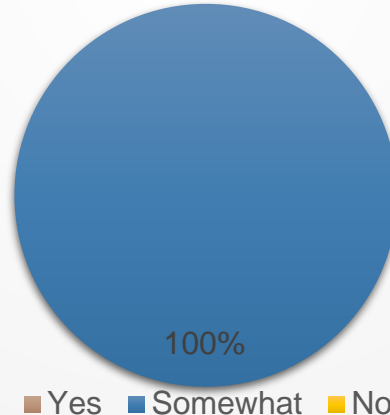
Sessions Results (Compensation)

of responses: 1

Question:

I have a better understanding of Workday's functionality.

Answer:



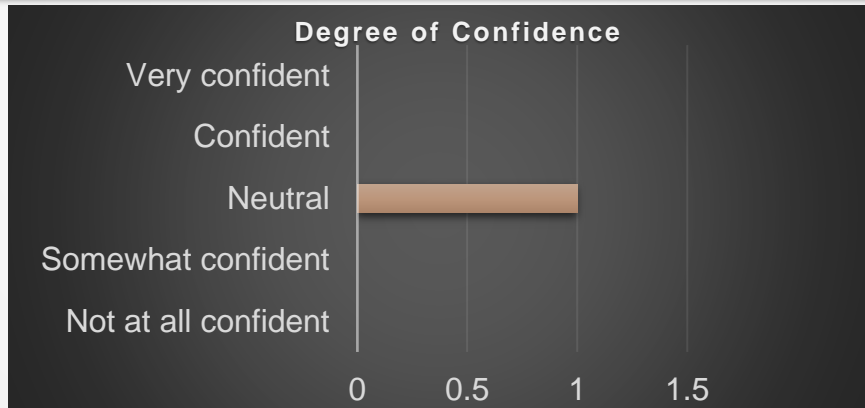
Sessions Results (Compensation)

of responses: 1

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



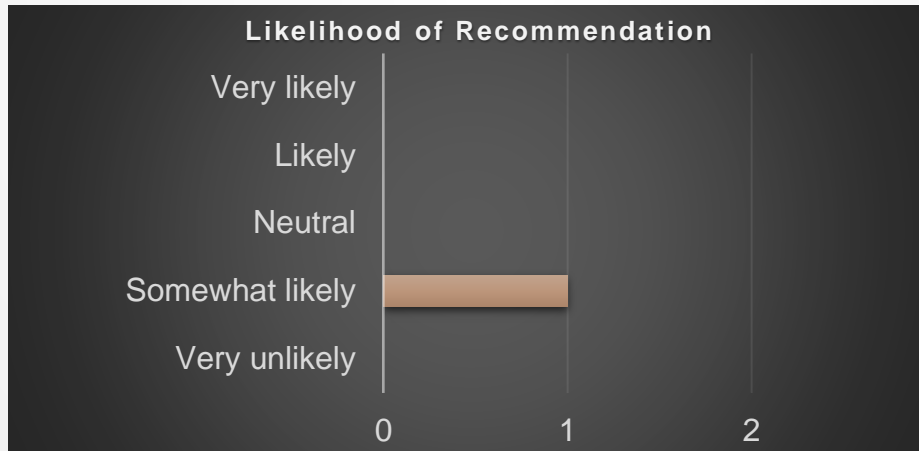
Sessions Results (Compensation)

of responses: 1

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Compensation)

of responses: 1

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answer:

1. More details about the compensation workflows.

Sessions Results (Compensation)

of responses: 1

Question:

What feedback would you like to share with the program team based on this preview session?

Answer:

1. Budget Directors need to be included in compensation workflows.

Academic Appointments (9/13)

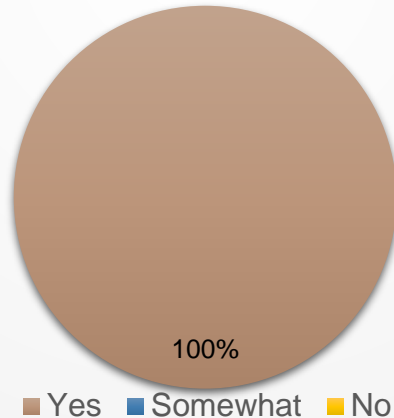
Sessions Results (Academic Appts.)

of responses: 2

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



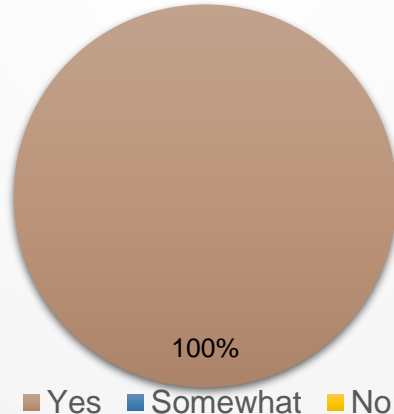
Sessions Results (Academic Appts.)

of responses: 2

Question:

I have a better understanding of Workday's functionality.

Answer:



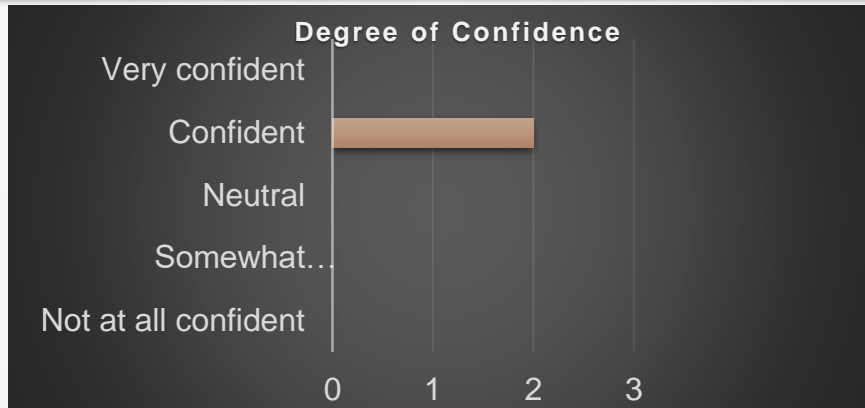
Sessions Results (Academic Appts.)

of responses: 2

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



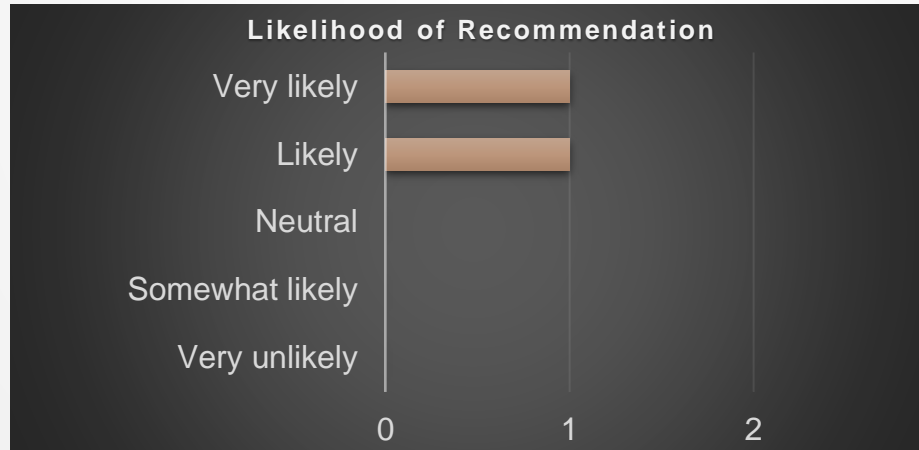
Sessions Results (Academic Appts.)

of responses: 2

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Academic Appts.)

of responses: 1

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answer:

1. Nothing related to this topic.

Sessions Results (Academic Appts.)

of responses: 2

Question:

What feedback would you like to share with the program team based on this preview session?

Answer:

1. This is a significant improvement to what we have now. Is there a way to capture the effort associated with a joint appointment? For example, the faculty member may be in a home unit for 51% and in a host unit for 49%. This would be helpful for the faculty member to see as well. We also have administrative titles when the admin duties are greater than 51%. Then, there are internal titles for anything less than 51%. There are also other titles based on university awards (e.g., Trustee Chair, Pegasus Professor). Where will all that information live in Workday? I am too also concerned that a faculty member could add a new degree without some reviews. If they obtain a Ph.D. in education, they can add the degree and it can be verified but it does not mean that they can then change from an instructor to lecturer because the degree may not be a part of the units' department discipline.

Sessions Results (Academic Appts.) Cont.

of responses: 2

Question:

What feedback would you like to share with the program team based on this preview session?

Answer:

2. Great work. Please keep sessions like these coming.

Sessions Results (Academic Appts.)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. I think it would be good to have someone added to the HCM workstream that does the hiring in the department.

Hiring (9/13)

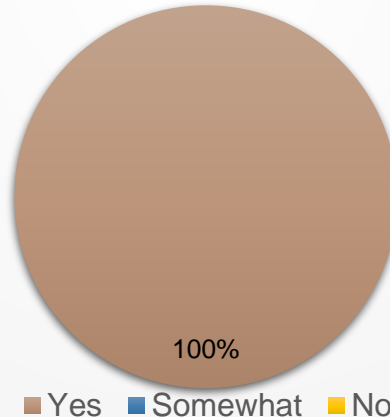
Sessions Results (Hiring)

of responses: 7

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



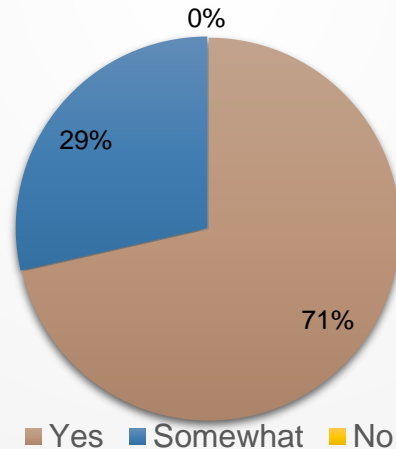
Sessions Results (Hiring)

of responses: 7

Question:

I have a better understanding of Workday's functionality.

Answer:



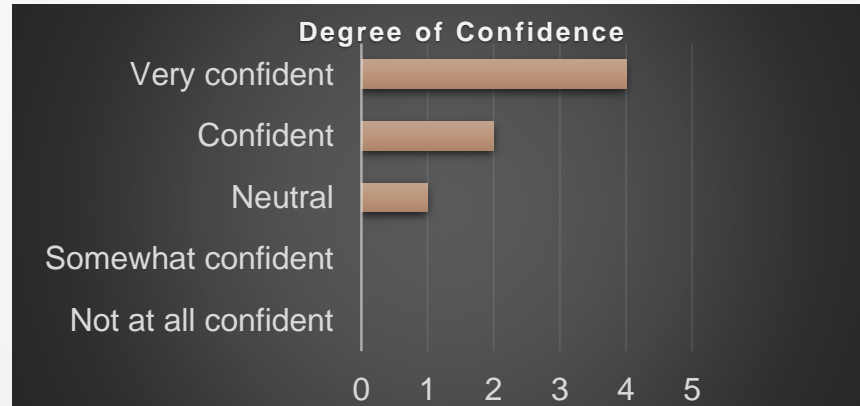
Sessions Results (Hiring)

of responses: 7

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



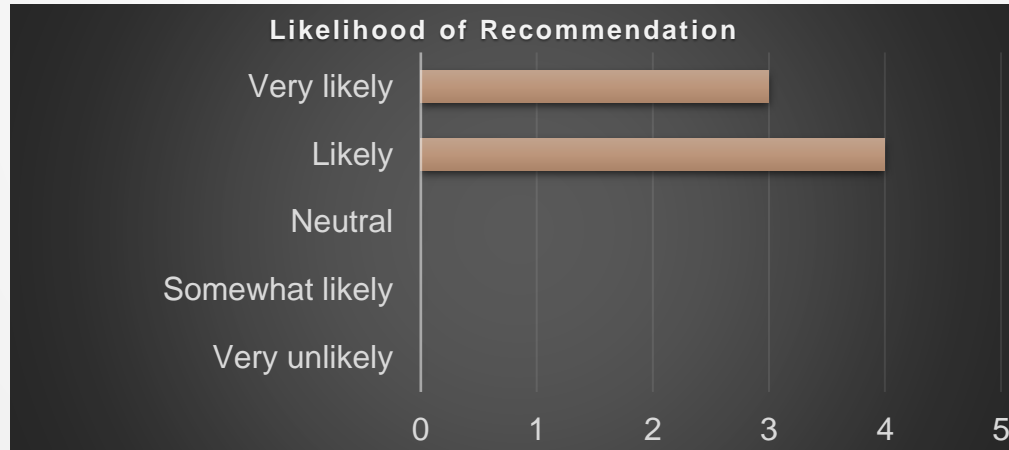
Sessions Results (Hiring)

of responses: 7

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Hiring)

of responses: 4

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. Final workflows completed, then demo.
2. More about FDM.
3. The ease and streamlined process of using Workday for Recruiting.
4. Will the ePAF channel still need to be paused during Payroll calculations? And what systems/processes will be no more once Workday is active?

Sessions Results (Hiring)

of responses: 5

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. It would be helpful if you can work through an example of recruiting and hiring in the academic side of the house. That is the majority of our challenging work. This includes faculty, specialized faculty, adjuncts, Graduate Teaching Assistants/Associates and Graduate Research Assistants. It may be helpful if you start with a visual of the workflow. Then go in and proxy from role to role. The "assign costing allocation" is a bit confusing but I think it is because we are still working out FDM. It would be good to see how the faculty member is allocated to a grant and not a cost center.

Sessions Results (Hiring) Cont.

of responses: 5

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

2. Great presentation!
3. It will be helpful if the security is part of the demo.
4. The session was informative. I'm feeling comfortable with Workday.
5. Great job! Everything was explained clearly, and the demos were very helpful!

Sessions Results (Hiring)

of responses: 2

Question:

What remaining questions or concerns do you have?

Answers:

1. Will there be standard university procedures for all classes?
2. I would like to ask that deeper dive conversations take place about faculty summer compensation arrangements.

Onboarding (9/13)

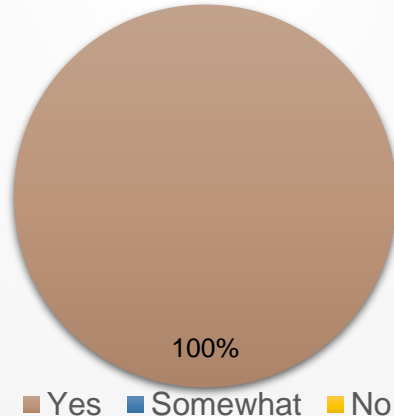
Sessions Results (Onboarding)

of responses: 3

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



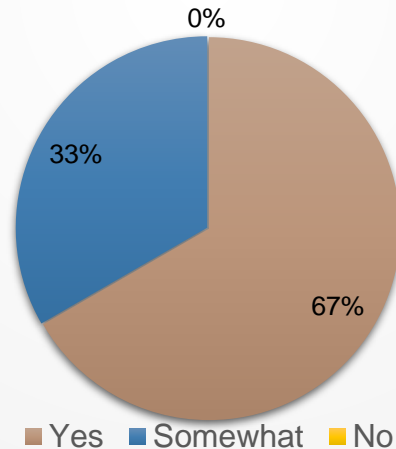
Sessions Results (Onboarding)

of responses: 3

Question:

I have a better understanding of Workday's functionality.

Answer:



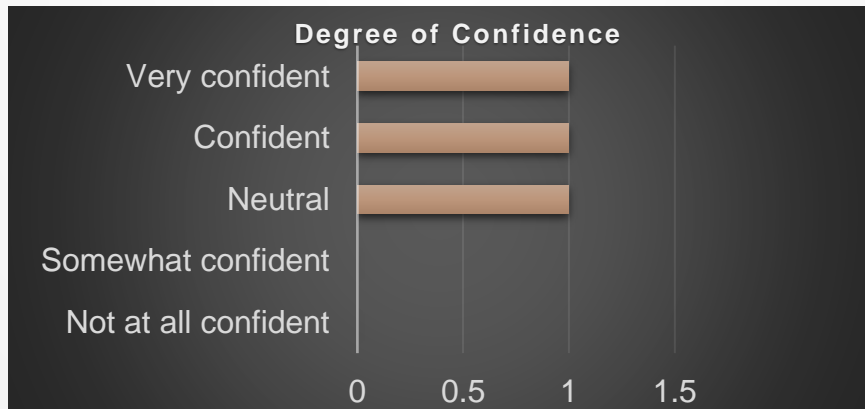
Sessions Results (Onboarding)

of responses: 3

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



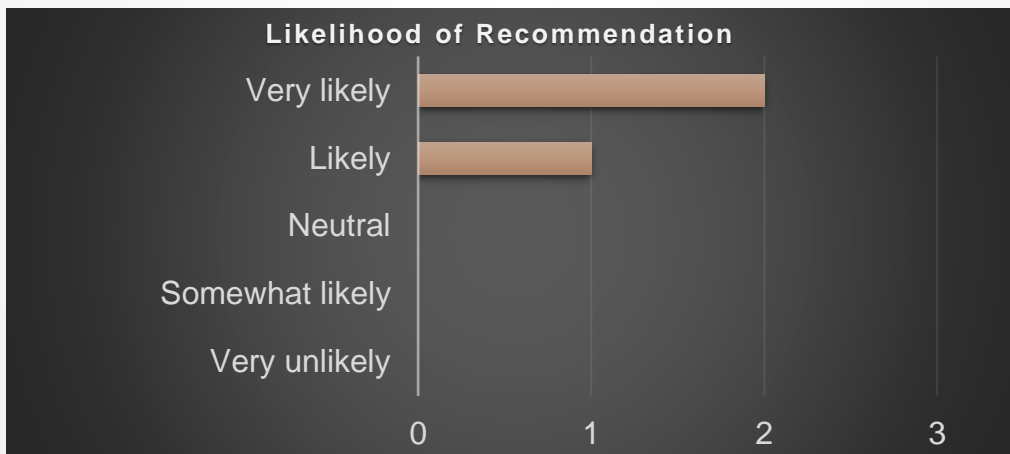
Sessions Results (Onboarding)

of responses: 3

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Onboarding)

of responses: 3

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. More emphasis that WD won't be a replication of current PS processes. More about FDM.
2. Concerning IT needs, when will IT know about the new hire, so IT can get equipment ready for them?
3. Roles; also, what will Workday accomplish and what processes will happen outside of Workday?

Sessions Results (Onboarding)

of responses: 3

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. Great job!
2. Think there needs to be standard onboarding university-wide per employee class.

Sessions Results (Onboarding) Cont.

of responses: 3

Question:

What feedback would you like to share with the program team based on this preview session?

Answer:

3. Can Workday be used as a central records management system for all employee types? Because the employee interface is better, this could be a great way to give employees access to their files. For example, could all evaluations be stored in Workday? If so, then faculty can go to Workday to retrieve their evaluation when needed for their promotion file. Through the hiring and on-boarding process, many documents that make an employee's personnel file is captured. It would be great to be able to continue to add to that file for it to be the employee's official personnel file.

Sessions Results (Onboarding)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. Will employees complete onboarding tasks prior to first day of work?

Recruiting (9/13)

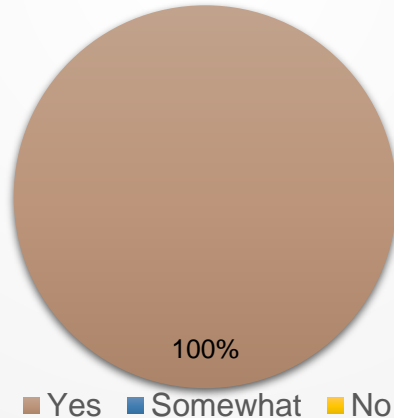
Sessions Results (Recruiting)

of responses: 7

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



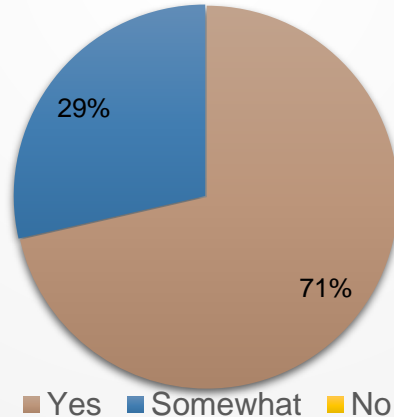
Sessions Results (Recruiting)

of responses: 7

Question:

I have a better understanding of Workday's functionality.

Answer:



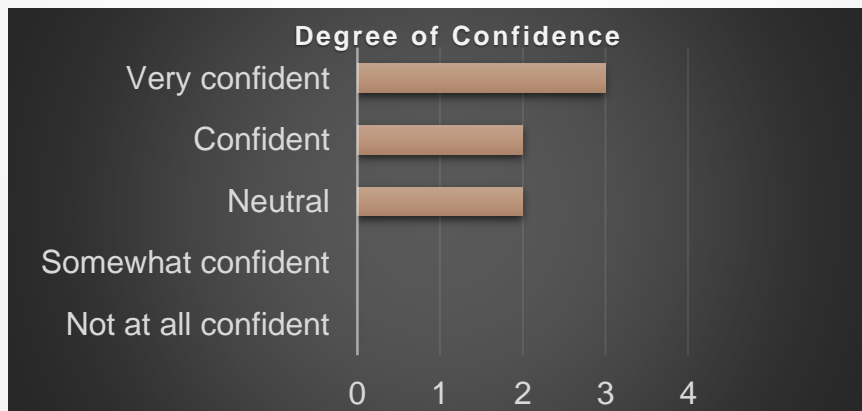
Sessions Results (Recruiting)

of responses: 7

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



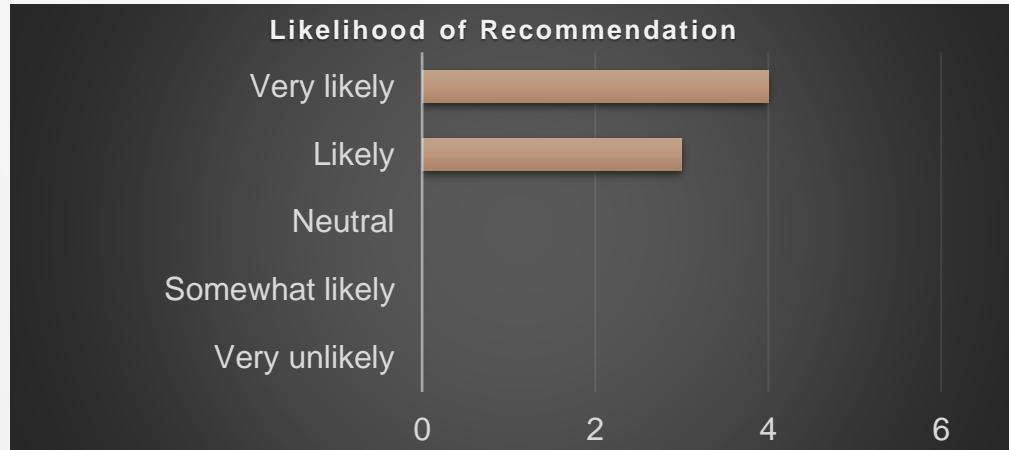
Sessions Results (Recruiting)

of responses: 7

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Recruiting)

of responses: 2

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. We need this new technology to be competitive and continue to be a viable institution.
2. The HR roles are needed to better understand/determine the most efficient process.

Sessions Results (Recruiting)

of responses: 5

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. For legal name, add “as it appears on SS card.”
2. Great work, so far!
3. The current practice vs the new Workday BP.
4. Love the change.

Sessions Results (Recruiting) Cont.

of responses: 5

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

5.

- Add work schedules as options from which to select instead of just a free form field. For example, one option could be M-F, 8 a.m. - 5 p.m. a second option could be M-F, 8 a.m. - 5 p.m. and occasional evenings and weekends.
- Will the system allow for uploading the advertisements? If so, also require the advertisements placed by the hiring unit (i.e. Chronicle, etc.) to be uploaded so it is recorded with the posting.
- In the demo the applicant questions selected were about the criminal background check. If UCF is a proponent of "ban the box", can those questions not be deleted as an option?
- I noticed that the questions about race and gender, allowed for "I prefer not to answer" response. Except there one that asked if you are Hispanic/Latino required a Yes or No response. Following the same logic as the other questions, shouldn't "I prefer not to answer" also be an option?

Sessions Results (Recruiting)

of responses: 2

Question:

What remaining questions or concerns do you have?

Answers:

1. Will applicants be able to alter application after submission i.e upload a revised resume?
2. Lots to accomplish before July 2023.

Absence (9/14)

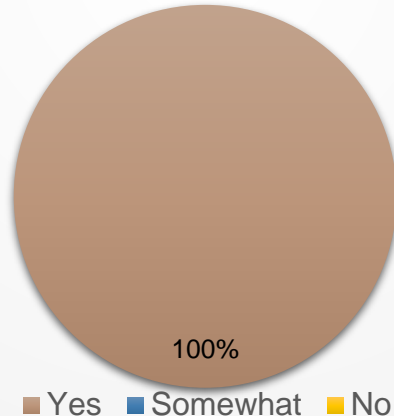
Sessions Results (Absence)

of responses: 4

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



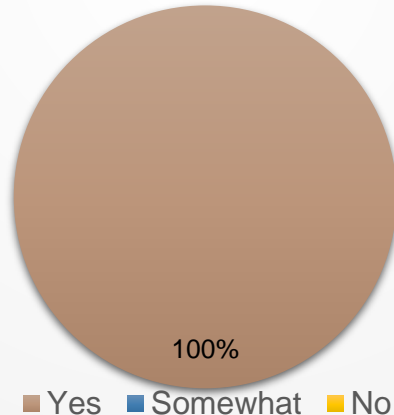
Sessions Results (Absence)

of responses: 4

Question:

I have a better understanding of Workday's functionality.

Answer:



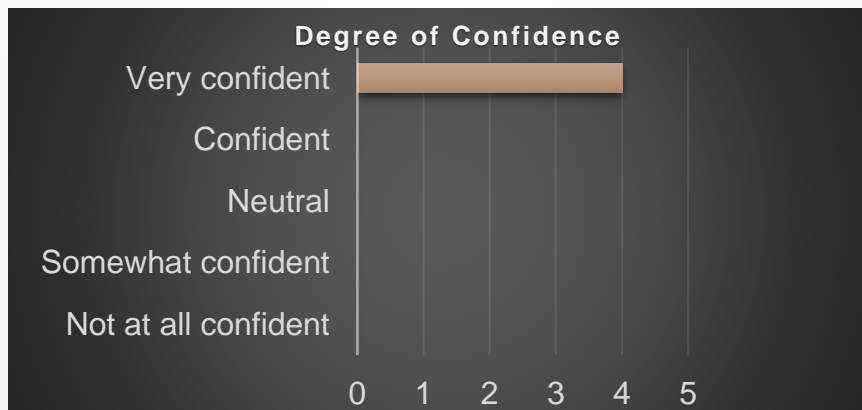
Sessions Results (Absence)

of responses: 4

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



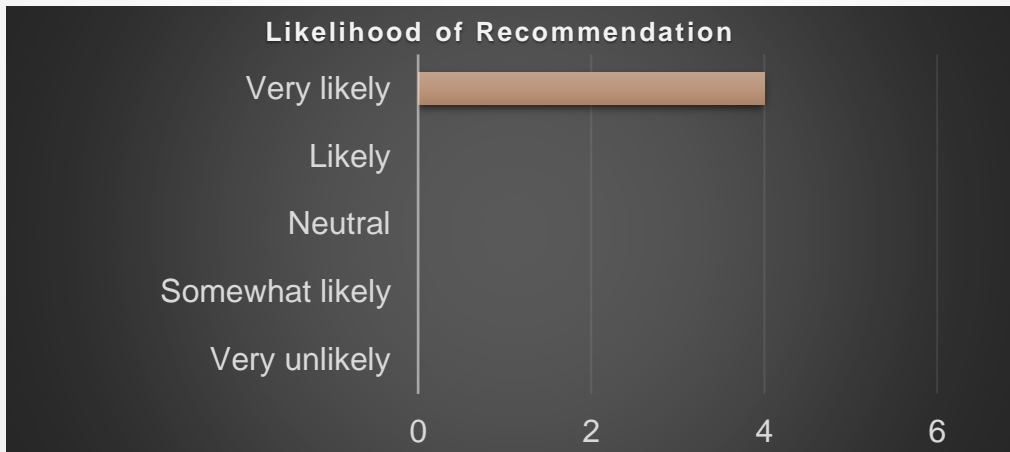
Sessions Results (Absence)

of responses: 4

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Absence)

of responses: 2

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. It's wonderful that the time sheets can be accessed from any devices but the location where the employee clock-in and clock-out should be programmed and automatically appear on the time sheets as we need to ensure that they are at work and working upon clocking in.
2. Keep updating the Knight Vision website promptly with all the info including these recordings.

Sessions Results (Absence)

of responses: 3

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. Nice job!
2. Great demonstration. Everything seems very simple. Great work, so far!
3. Great job. Great explanation along with the demos.

Benefits (9/14)

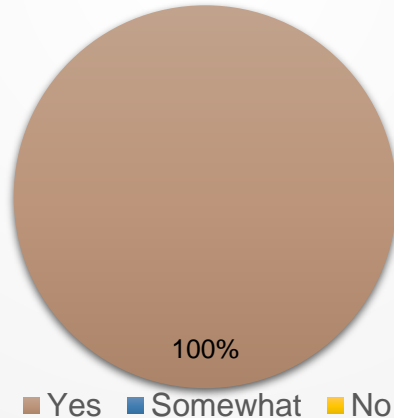
Sessions Results (Benefits)

of responses: 5

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



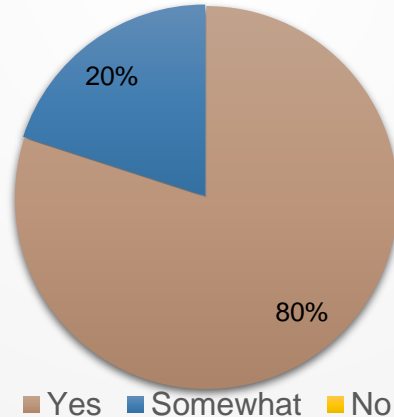
Sessions Results (Benefits)

of responses: 5

Question:

I have a better understanding of Workday's functionality.

Answer:



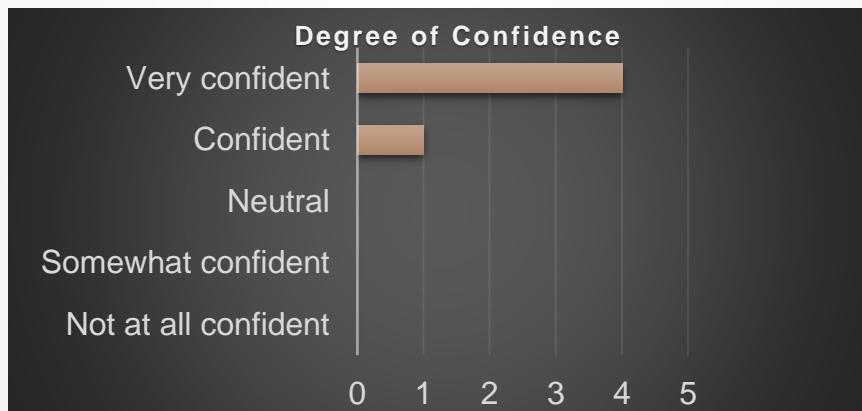
Sessions Results (Benefits)

of responses: 5

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



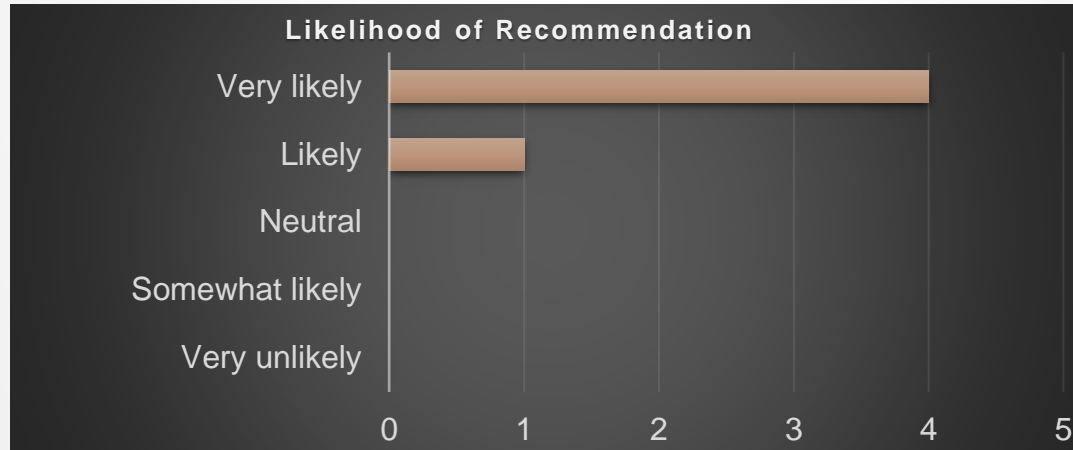
Sessions Results (Benefits)

of responses: 5

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Benefits)

of responses: 1

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answer:

1. This is part of UCF's improvement to excellence.

Sessions Results (Benefits)

of responses: 5

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. Wish the system incorporated w/ People First, FRS and additional retirement accounts.
2. Great Job.
3. Think the acronyms should be removed & spelled out....with brief description as well?
So that employees don't get confused what link applies to them. I also don't think employees that do not have benefits should have access to the external links.
4. Short and informative.
5. Looking good so far, appreciate the preview.

Sessions Results (Benefits)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. Would be nice if WD integrated with the state benefits or PeopleFirst.

Adding/Changing Jobs (9/14)

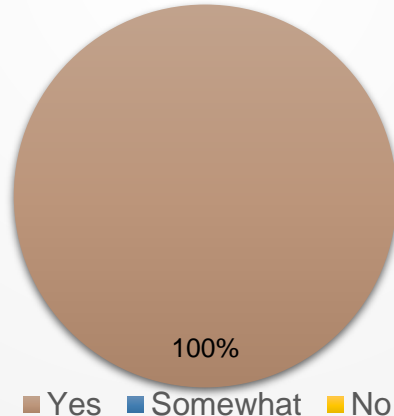
Sessions Results (Adding/Changing Jobs)

of responses: 9

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



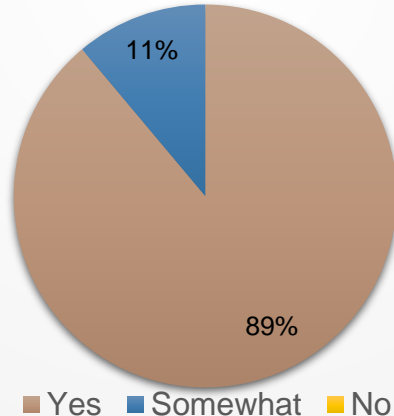
Sessions Results (Adding/Changing Jobs)

of responses: 9

Question:

I have a better understanding of Workday's functionality.

Answer:



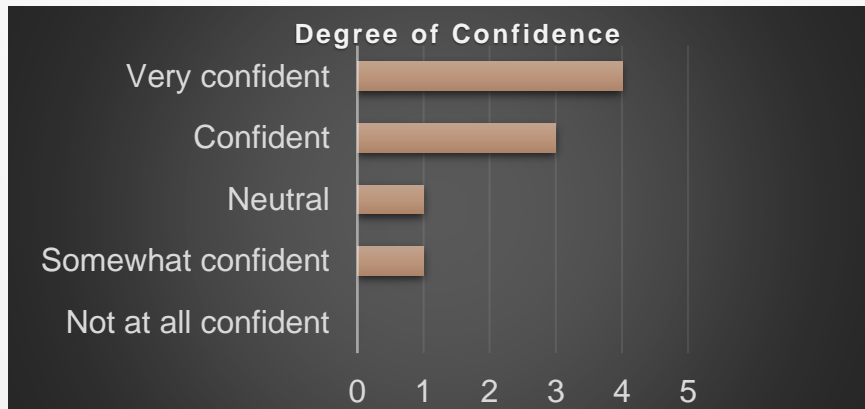
Sessions Results (Adding/Changing Jobs)

of responses: 9

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



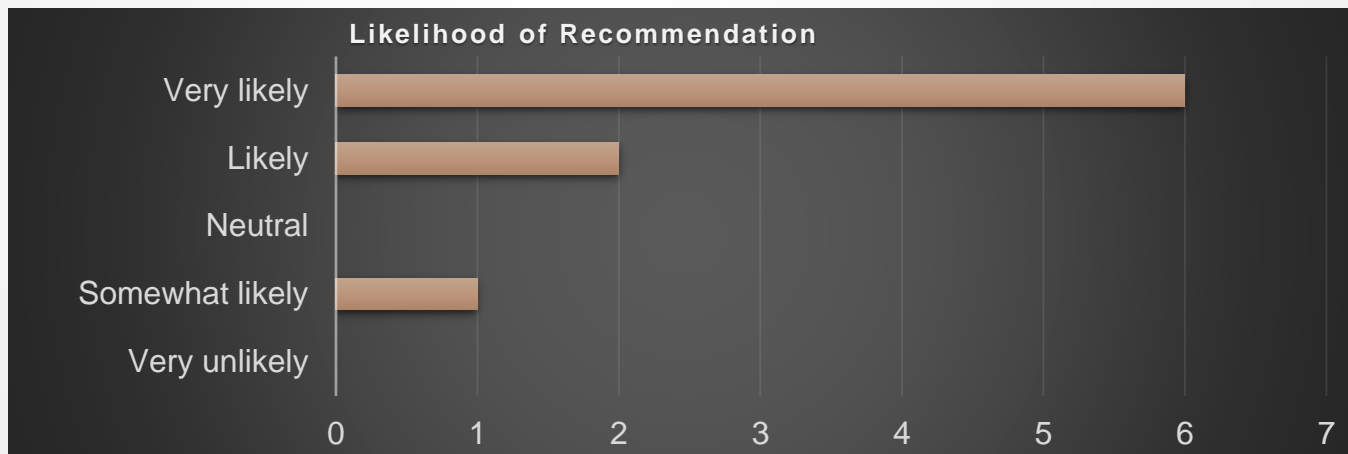
Sessions Results (Adding/Changing Jobs)

of responses: 9

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Adding/Changing Jobs)

of responses: 4

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. Training for the end-users.
2. How are HR Actions going to be determined "before" something is submitted through Workday? Such as one time payment, pay increases, job reclasses, etc. Will the local HR Rep at the dept. level start, manage & finalize all HR transactions for the dept.? Will the Budget Directors be included in the workflow. I am concerned if supervisors/managers will be able to start HR actions...think it should be managed my HR Reps at the department level.

Sessions Results (Adding/Changing Jobs) Cont.

of responses: 4

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

- 3. Continue guiding values.
- 4. Roles; and what the Workday will accomplish and what processes will take place outside of Workday.

Sessions Results (Adding/Changing Jobs)

of responses: 8

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. Nice presentation. Very user-friendly system.
2. I don't think employees can update their own business title. We have properly classified job codes and job titles in the system. It could cause confusion to allow employees to update their own so called business titles. What are the business benefits of doing that anyway?
3. Great preview of Workday.

Sessions Results (Adding/Changing Jobs) Cont.

of responses: 8

Question:

What feedback would you like to share with the program team based on this preview session?

Answer:

4. One of the examples showed an employee submitting an involuntary termination/starting the process (unless I misinterpreted it?). I am assuming this is not the case, and these will still be handled at the central HR level. Also, it is hard enough to get a resignation letter, I do think this workflow should start from the local HR Rep at the dept. level, including the Budget Directors that oversee the lines. I think highlighting changes in "yellow" is more pronounced, then small blue dots...I'm concerned some small blue dots might get missed. The onboarding status reporting seemed good.

Sessions Results (Adding/Changing Jobs) Cont.

of responses: 8

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

- 5. Very nice.
- 6. Good presentation.
- 7. Great job. You are doing a phenomenal job training a large population that has probably never seen Workday before. I am eager to see and learn more!
- 8. Can all the elements of the off-boarding process for employees leaving the university be managed in Workday? The steps detailed and notifications sent through the system to delete access, etc.

Sessions Results (Adding/Changing Jobs)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. Please include budget approval in the workflow for any job change that has a budgetary impact on the unit.

Learning Management (9/14)

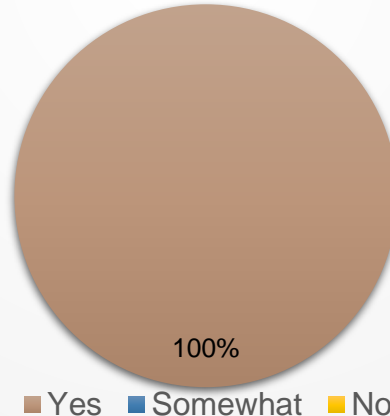
Sessions Results (Learning Management)

of responses: 5

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



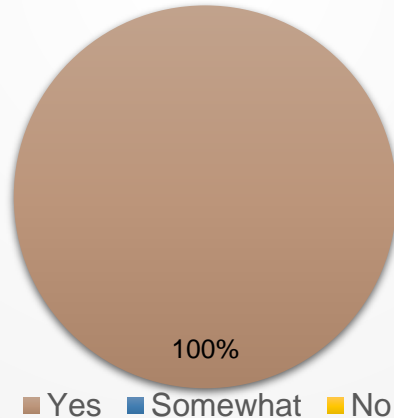
Sessions Results (Learning Management)

of responses: 5

Question:

I have a better understanding of Workday's functionality.

Answer:



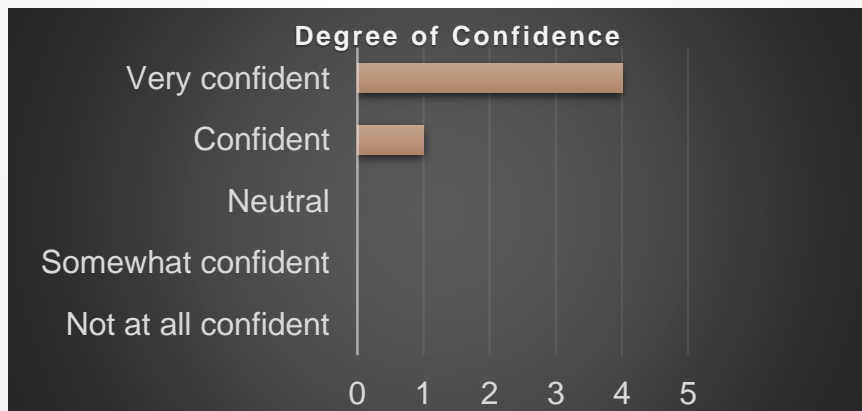
Sessions Results (Learning Management)

of responses: 5

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



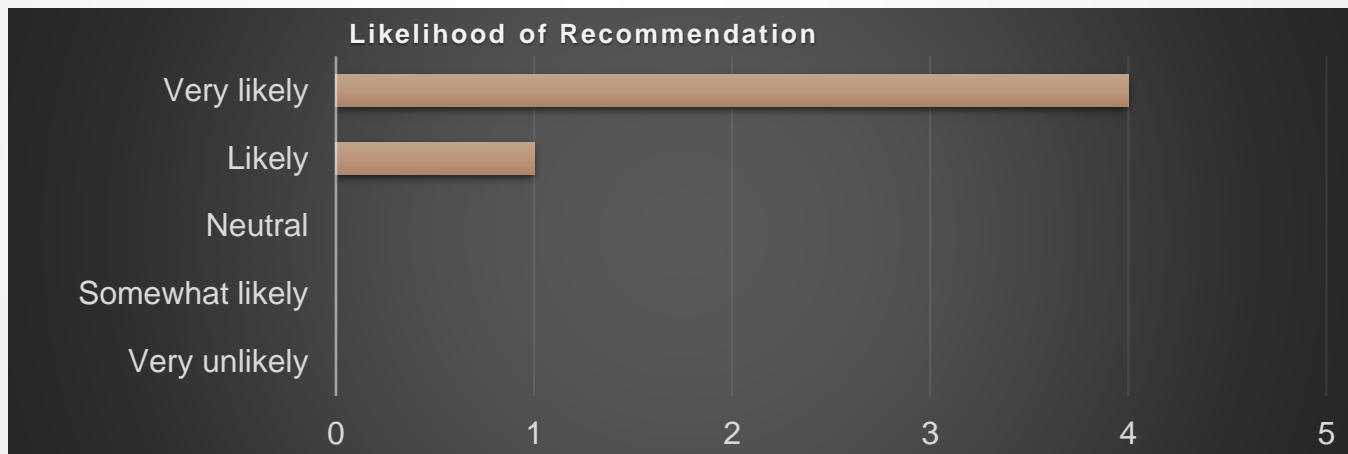
Sessions Results (Learning Management)

of responses: 5

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Learning Management)

of responses: 3

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. Some really nice features on training.
2. Can't think of anything, seems very straight forward and huge improvement to our current learning capabilities/resources.
3. I don't feel the previous announcements about WD have detailed the cut point for the learning management processes. It would be nice to have a larger section devoted to the transition plan for existing trainings.

Sessions Results (Learning Management)

of responses: 5

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. Great improvement from the current system! Thank you!
2. Looking forward to do training in WD.
3. Think the learning capabilities will be a huge improvement to what we have now; love the automatic reminders to complete required trainings, managers can assign training, the learning groups, etc.

Sessions Results (Learning Management) Cont.

of responses: 5

Question:

What feedback would you like to share with the program team based on this preview session?

Answer:

4. The grouping of several courses into a program is amazing. I think this will have a great impact on new incoming employees.
5. We will finally be able to easily track the training status for new employees, and it is exciting!

Sessions Results (Learning Management)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. Still concerned about the timeline...doing all of this by July 1, 2023.

Time Tracking/Payroll (9/14)

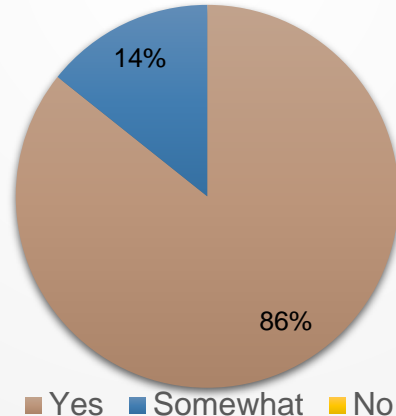
Sessions Results (Time Tracking/Payroll)

of responses: 7

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



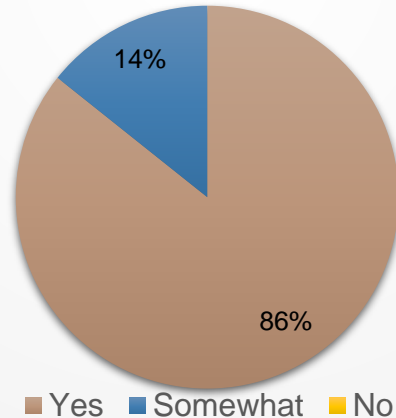
Sessions Results (Time Tracking/Payroll)

of responses: 7

Question:

I have a better understanding of Workday's functionality.

Answer:



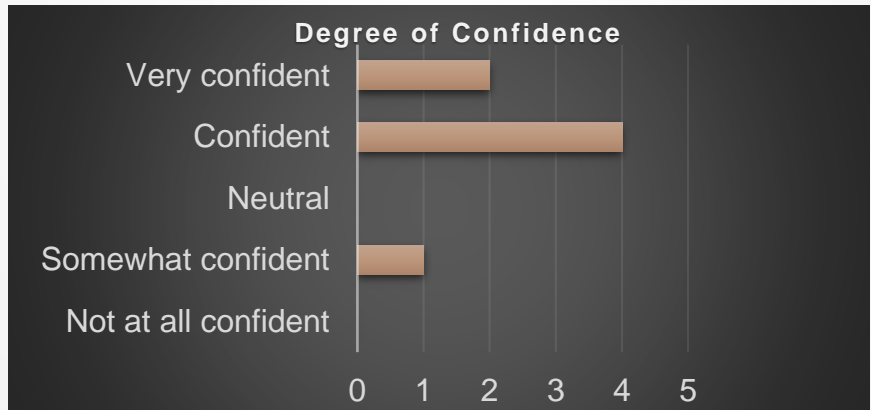
Sessions Results (Time Tracking/Payroll)

of responses: 7

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



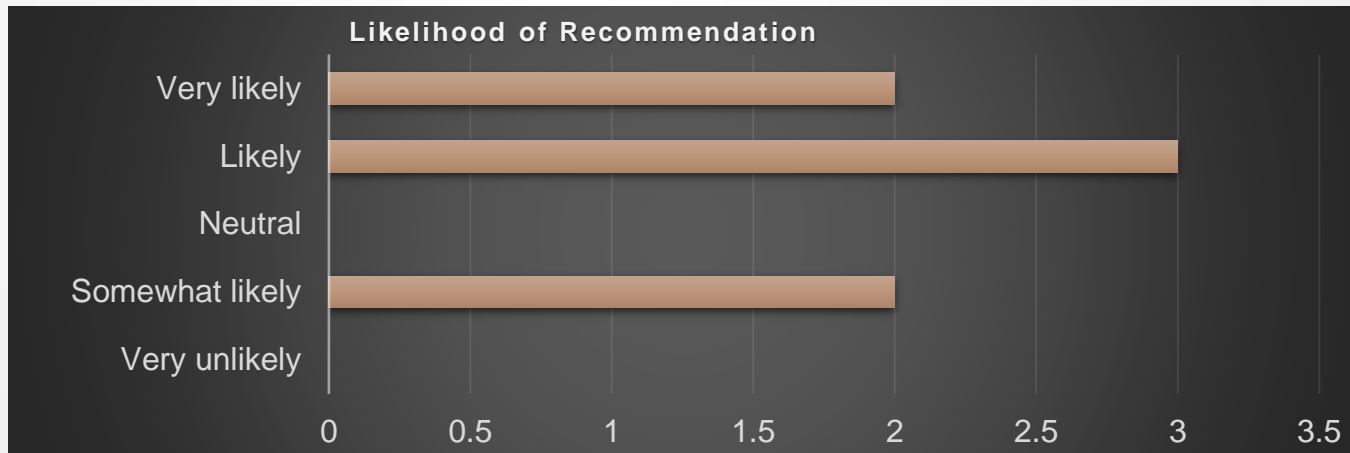
Sessions Results (Time Tracking/Payroll)

of responses: 7

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Time Tracking/Payroll)

of responses: 3

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. Employees and Managers will need to know the cut off for timesheets and online LAPERS.
2. Will local HR reps have access to review all time submitted, to ensure everyone completed? Also, will they be able to approve payroll in the absence of employees and their supervisors (so adjustments can be made later if need be). I'm curious how the cost center reports will run, and how local HR reps will reconcile each payroll?

Sessions Results (Time Tracking/Payroll) Cont.

of responses: 3

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answer:

3. You mentioned managers can see who submitted/who did not submit their time yet, but can the local HR Rep also be able to see, or the dept. head, to ensure everyone submitted their payroll? Regarding FMLA, Dept heads generally like to know who is requesting what FMLA, for how long, etc. for planning purposes. How will this work in workday? i.e., will the HR partner also be aware of FMLA requests so discussions can occur, say for employees that are requesting 6 months full parental leave of absence (i.e., do they need to hire a part time person to help do some of the employee's duties when they are out)?

Sessions Results (Time Tracking/Payroll)

of responses: 6

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. Great presentation. Looking forward the new system!
2. Great job. The MC was pretty cool also!
3. Thought the ability to see existing time, future time for planning purposes, all employees time off for the managers, etc. will be a huge improvement to how things are now (so manual) thank you!

Sessions Results (Time Tracking/Payroll) Cont.

of responses: 6

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

4. Looking forward to training.
5. The payroll side of things seems like a huge improvement over PeopleSoft for the employees and the supervisors. Just hoping a local HR rep will be allowed to ensure payroll submitted for everyone somehow.
6. All the presenters were great!

Sessions Results (Time Tracking/Payroll)

of responses: 3

Question:

What remaining questions or concerns do you have?

Answers:

1. Will the mobile check in and out feature be location based? For example, what prevents a student from checking in from home and not the office? Will it be based on location?
2. Still seems like a lot of work needs to be done before July 1, 2023.
3. Still concerned about implementing HR and Financials by July 1, 2023. Huge undertaking. Just hoping we have time to think in order to do this right.

Banking & Settlement (9/15)

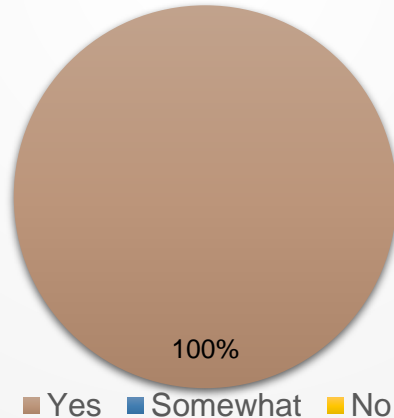
Sessions Results (Banking & Settlement)

of responses: 2

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



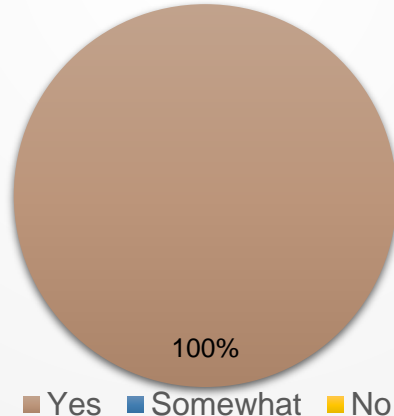
Sessions Results (Banking & Settlement)

of responses: 2

Question:

I have a better understanding of Workday's functionality.

Answer:



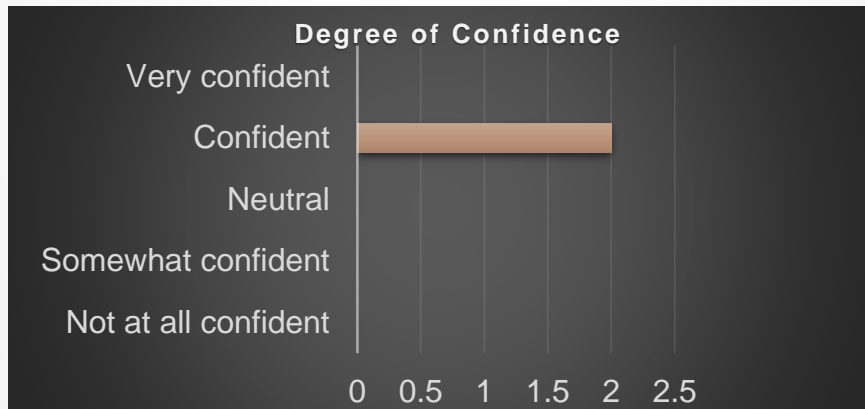
Sessions Results (Banking & Settlement)

of responses: 2

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



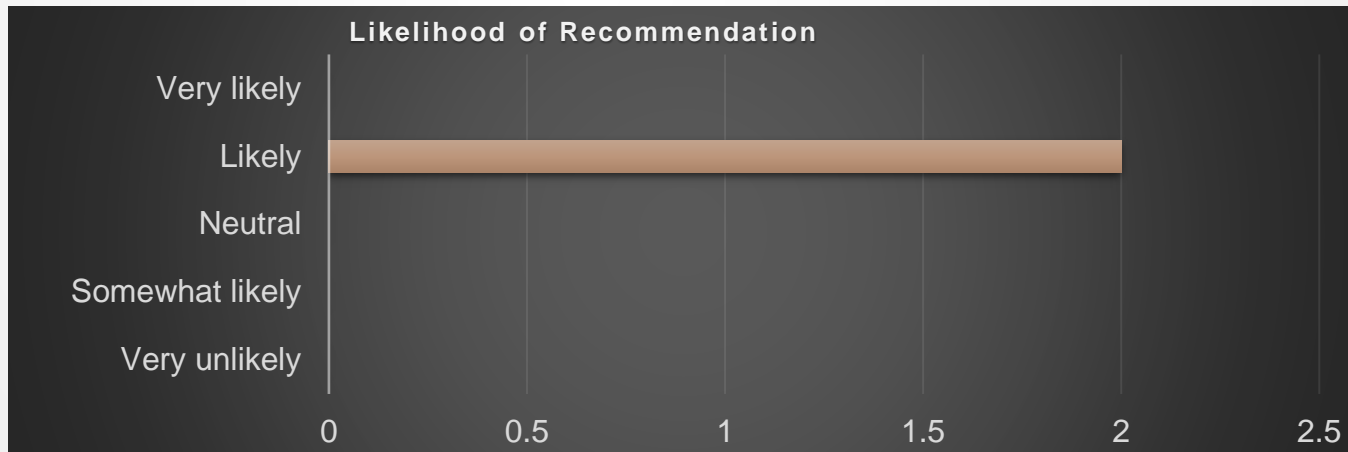
Sessions Results (Banking & Settlement)

of responses: 2

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Banking & Settlement)

of responses: 1

Question:

What feedback would you like to share with the program team based on this preview session?

Answer:

1. A little more comprehensive demonstrations for this area would be helpful.

Finance Assets (9/15)

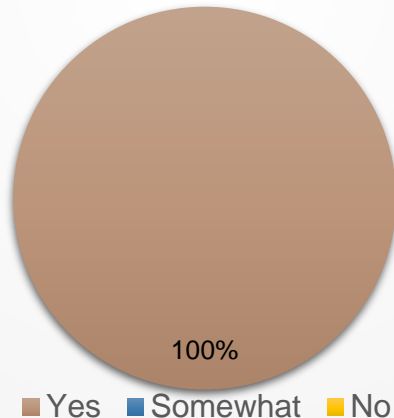
Sessions Results (Finance Assets)

of responses: 5

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



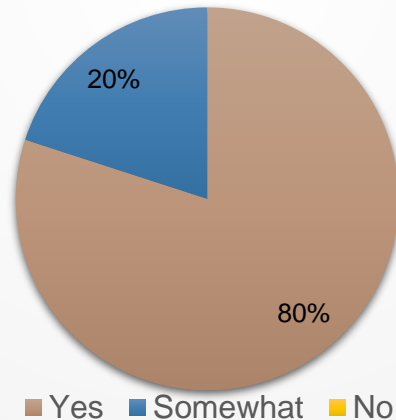
Sessions Results (Finance 5)

of responses: 5

Question:

I have a better understanding of Workday's functionality.

Answer:



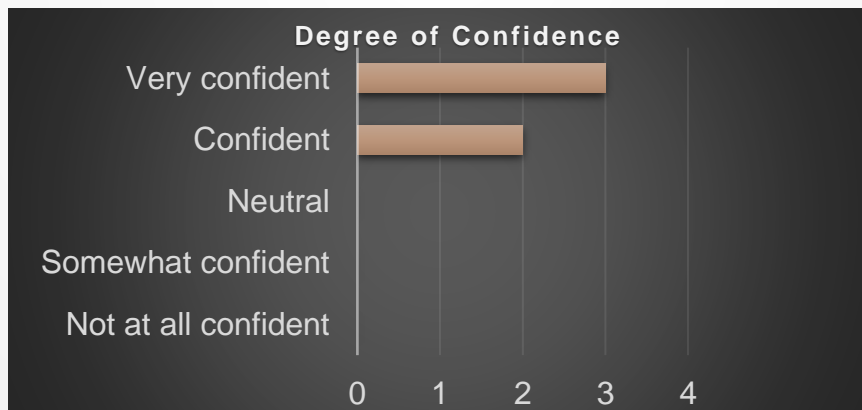
Sessions Results (Finance Assets)

of responses: 5

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



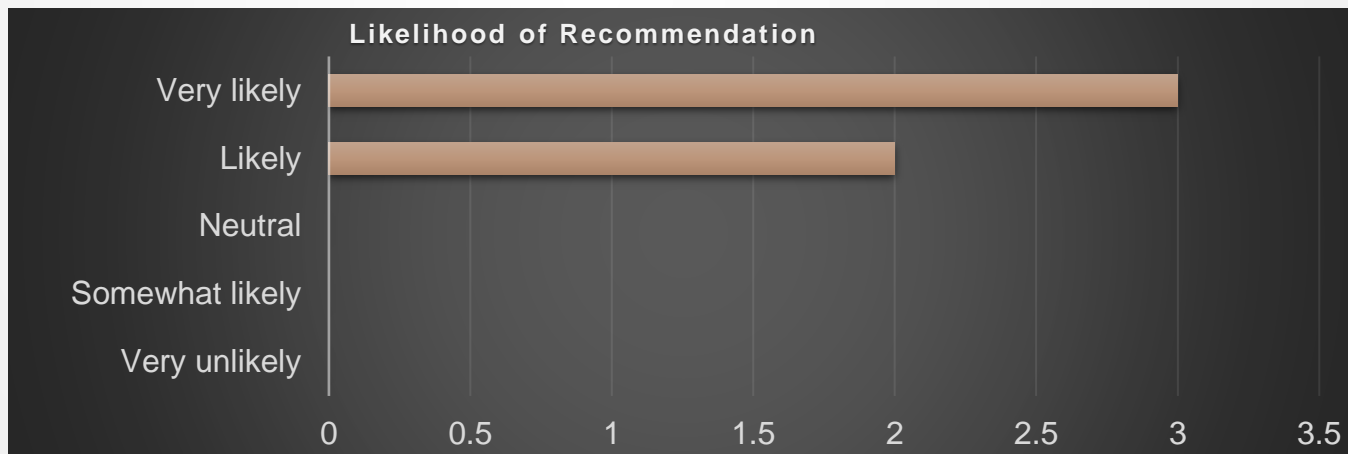
Sessions Results (Finance Assets)

of responses: 5

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Finance Assets)

of responses: 2

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. Continue sharing terminology, visuals, examples, etc. so we have seen it more and more and it becomes familiar.
2. The location of the Assets, the location decal and asset inventory business process in Workday.

Sessions Results (Finance Assets)

of responses: 3

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. Guidelines for the three separate categories explained or expanded on a little bit more.
2. Glad WD seems like it will be a huge improvement for Central and the Property managers.
3. Concentrate more on how the new system-Workday will help the department track their assets. A summarized overview of current BP vs future Workday BP will also help.

Sessions Results (Finance Assets)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. The timeline for all financial transactions, July 1, 2023, seems very aggressive to do all of this right the first time.

Finance Budgets (9/15)

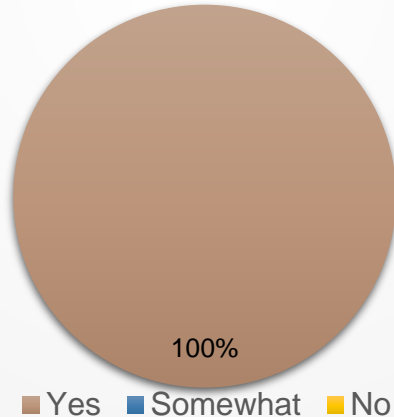
Sessions Results (Finance Budgets)

of responses: 6

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



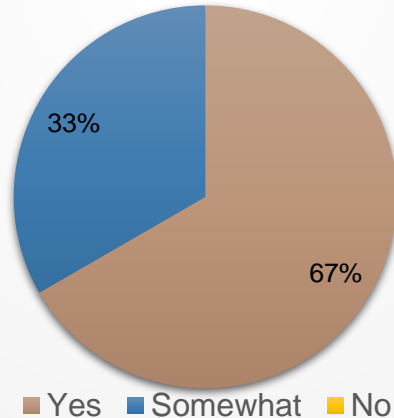
Sessions Results (Finance Budgets)

of responses: 6

Question:

I have a better understanding of Workday's functionality.

Answer:



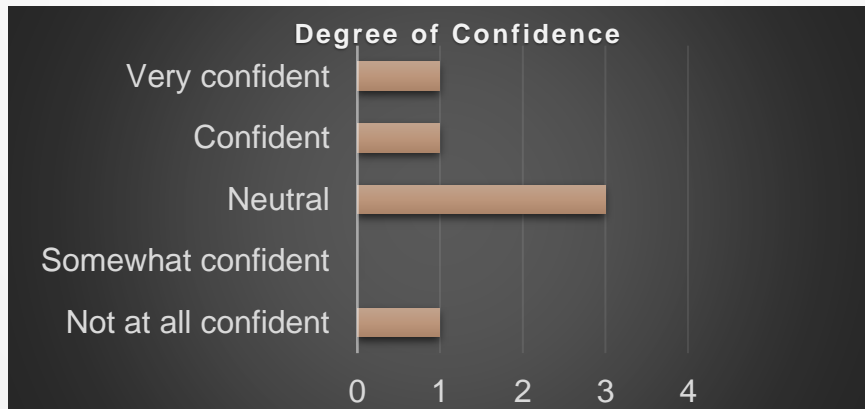
Sessions Results (Finance Budgets)

of responses: 6

Question:

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Answer:



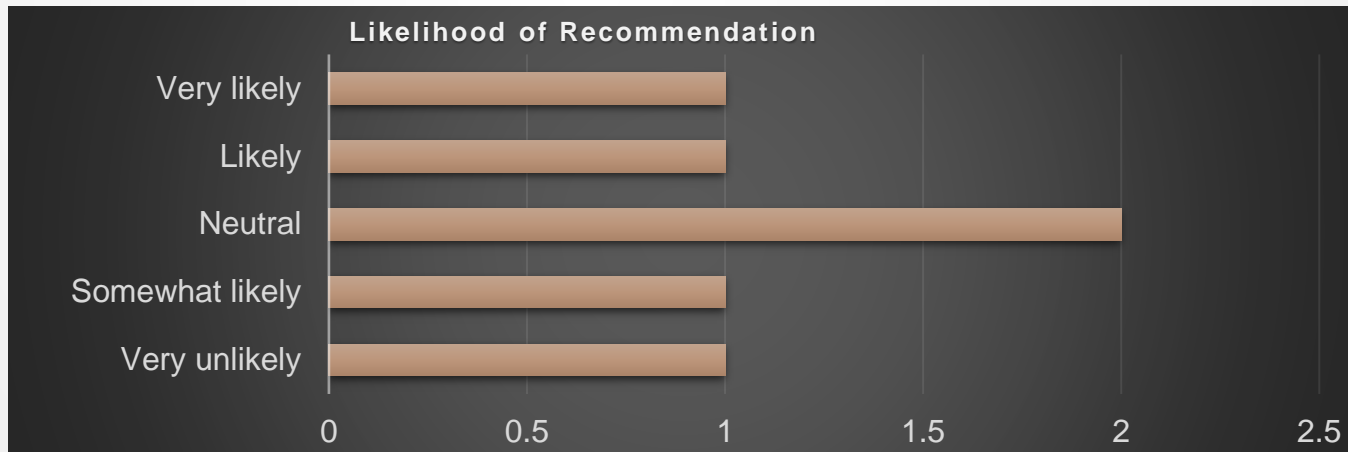
Sessions Results (Finance Budgets)

of responses: 6

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Finance Budgets)

of responses: 2

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. How are budgets controlled for grants?
2. I would like to see a demo of budget planning monthly by sub-cats/spend cats in Adaptive for one dept, then, the data loaded into WD (to show how the systems match each other), then make a budget update in WD for spend cats/monthly changes (show a screen to confirm the changes occurred as requested); then go back into Adaptive to show how the changes occurred in Adaptive afterwards (to confirm WD and Adaptive now match).

Sessions Results (Finance Budgets)

of responses: 5

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. The session were well-planned and the demonstrations were nice, but I would like to see some more training before we go live.
2. How will encumbrances be managed and monitored? Will excess funds past the grant end date due to a suspense account?
3. It really didn't show us anything.
4. Great presentation. Looking forward to the new system!
5. Will F&A create a cleaner crosswalk table between spend categories and how they link up to the ledger accounts (since ledger accounts will be used for budgeting & spend categories will be used for purchasing)? i.e., like the crosswalk we use for account codes/sub-cats/main cats. The FDM file we reviewed recently is a bit confusing.

Sessions Results (Finance Budgets)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. Timeline seems aggressive for a July 1, 2023, Go-Live for the finance side.

Finance Expenses (9/15)

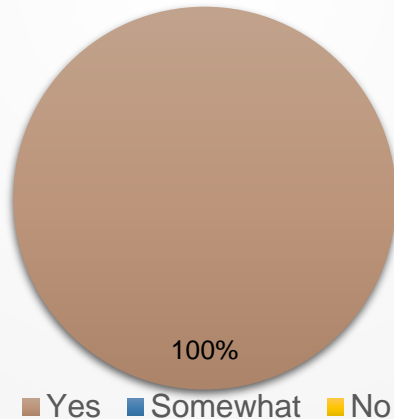
Sessions Results (Finance Expenses)

of responses: 5

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



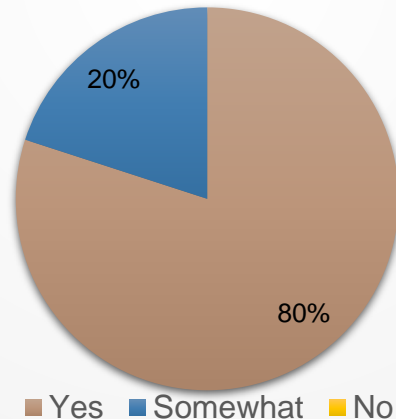
Sessions Results (Finance Expenses)

of responses: 5

Question:

I have a better understanding of Workday's functionality.

Answer:



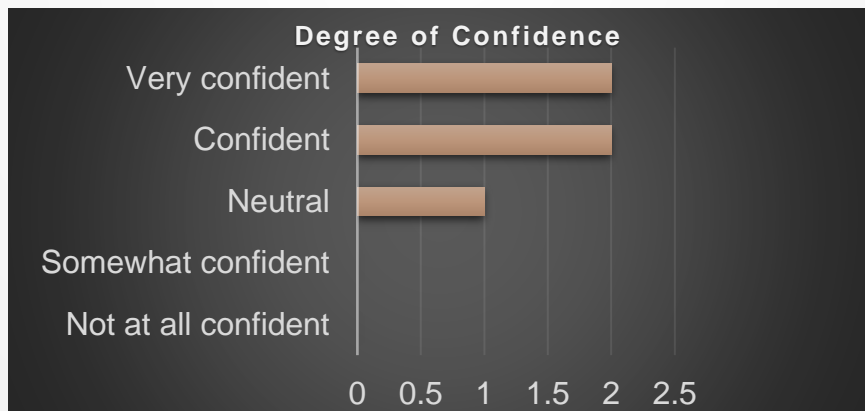
Sessions Results (Finance Expenses)

of responses: 5

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



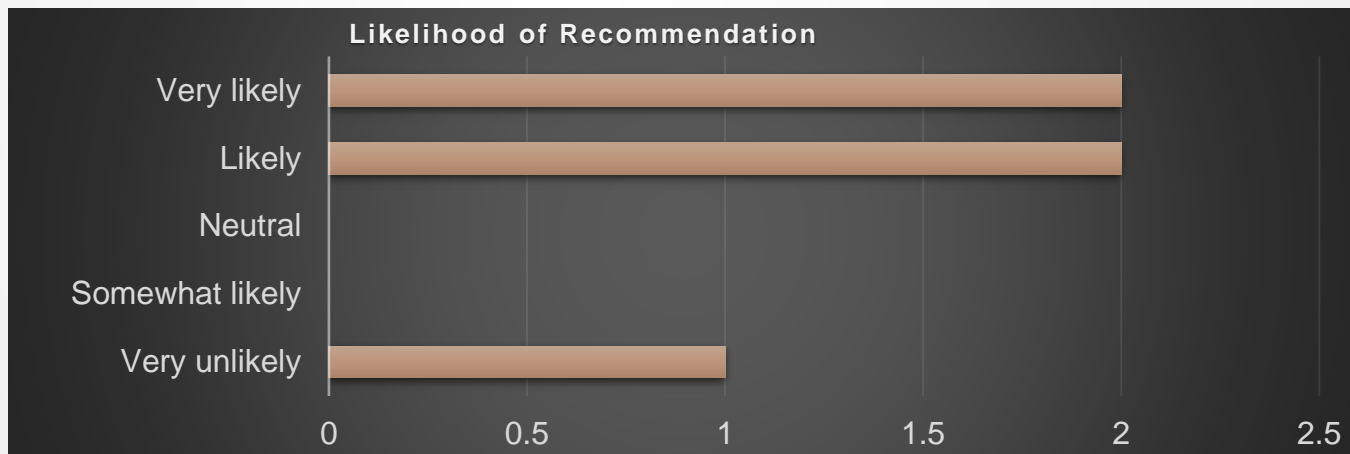
Sessions Results (Finance Expenses)

of responses: 5

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Finance Expenses)

of responses: 2

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. As only faculty members and students/post-docs travel on UCF funds, are they going to complete the Workday expense reports? They currently do not have access to PS Financial/HCM.
2. Specific workflows, reports to manage expenses.

Sessions Results (Finance Expenses)

of responses: 5

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. More training.
2. I liked the demo of the mobile expense report option. It shows the system's capability in so many ways.
3. Great presentation. Looking forward to the new system.
4. Building rules into the travel reimbursements to guide employees will be very helpful.
5. Sharing the workflow as it relates to grants.

Sessions Results (Finance Expenses)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. How will procedure development will be handled?

Finance FDM (9/15)

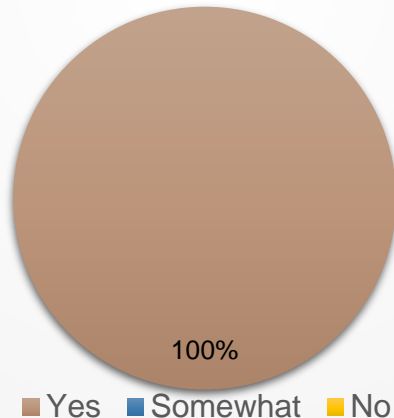
Sessions Results (Finance FDM)

of responses: 7

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



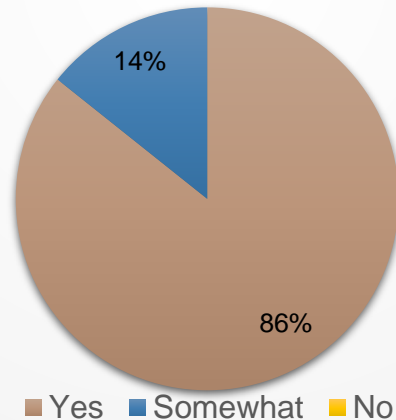
Sessions Results (Finance FDM)

of responses: 7

Question:

I have a better understanding of Workday's functionality.

Answer:



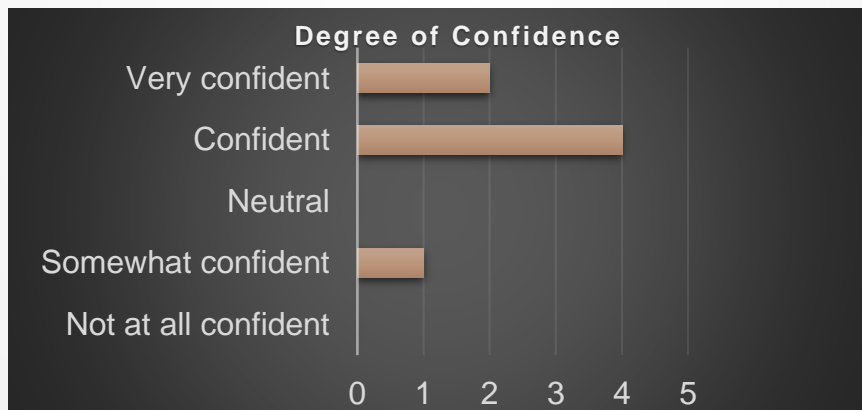
Sessions Results (Finance FDM)

of responses: 7

Question:

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Answer:



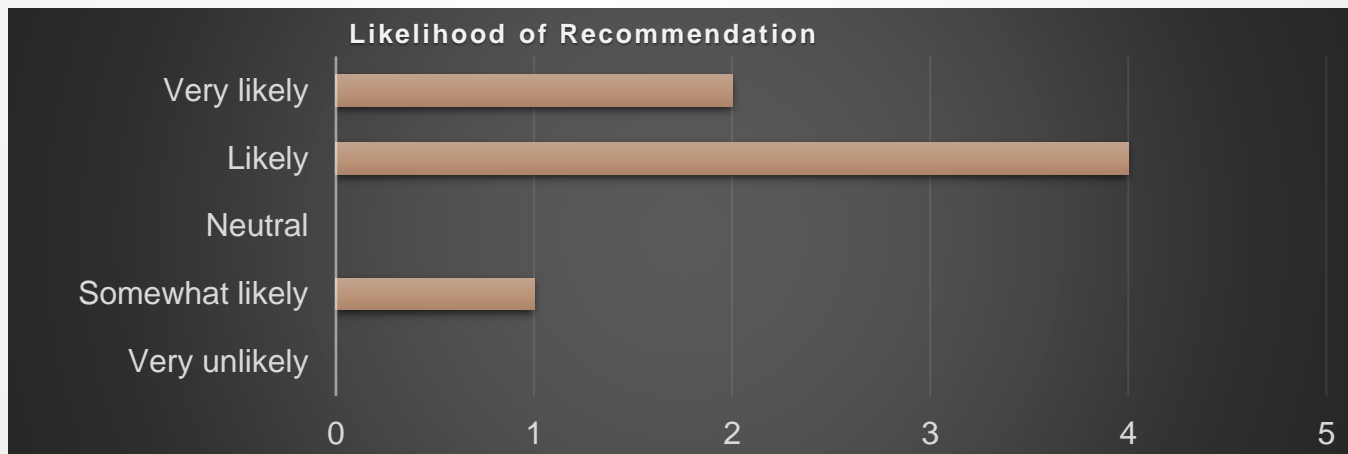
Sessions Results (Finance FDM)

of responses: 7

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Finance FDM)

of responses: 4

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. Continue to share visuals on how the system will work and compare it to how we do it today so we can translate our current work to future work.
2. It would be nice to see a new requisition created start to finish workflow with creators & approvers, same for how will Pcard transactions flow from start to finish. How will monthly expenditure reports look, considering all these worktags?
3. Relationship between current departments and projects and future cost center should be determined carefully.
4. Who are the end users? The proxy?

Sessions Results (Finance FDM)

of responses: 6

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. It will be helpful if the security is part of the demo.
2. It was very informative, but we will still need some additional training guides when we get to 7/1/22.
3. Very concerned about Req creators selecting the correct work tags; are Req approvers going to be in the workflow, so they can edit worktags as needed & approve the Reqs?
4. The presentation/demo is well-defined.
5. Would like to see how other worktags will be utilized when budgeting in Adaptive.
6. Great presentation. Thank you!

Sessions Results (Finance FDM)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. The timeline, seems to be a lot of unanswered questions for the budget/finance side of things. an we make the July 1, 2023, Go-Live?

Finance Projects (9/15)

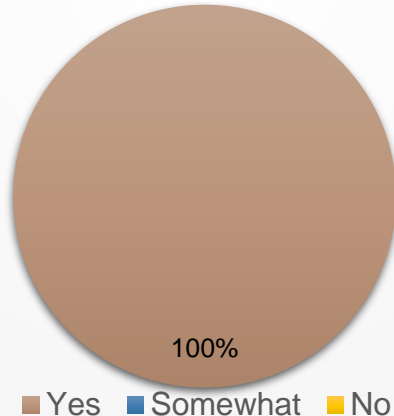
Sessions Results (Finance Projects)

of responses: 4

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



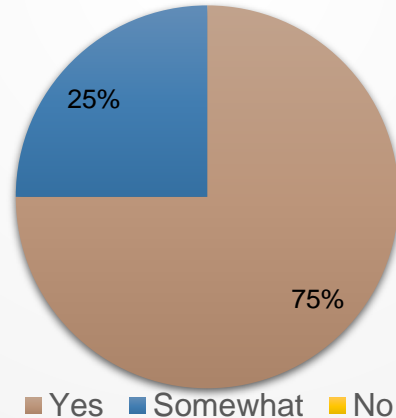
Sessions Results (Finance Projects)

of responses: 4

Question:

I have a better understanding of Workday's functionality.

Answer:



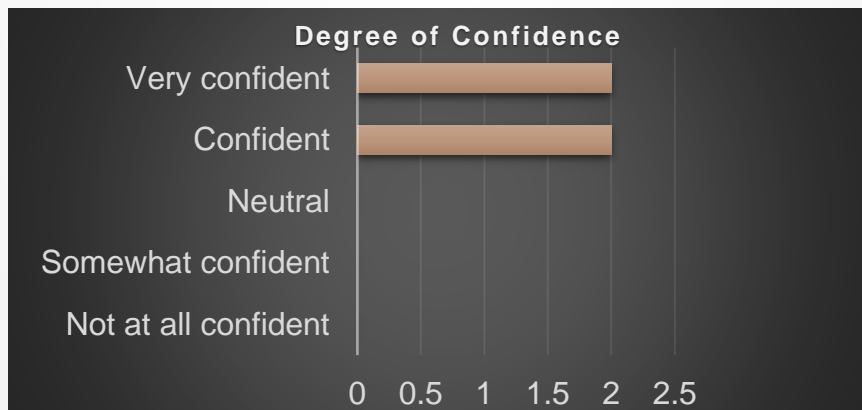
Sessions Results (Finance Projects)

of responses: 4

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



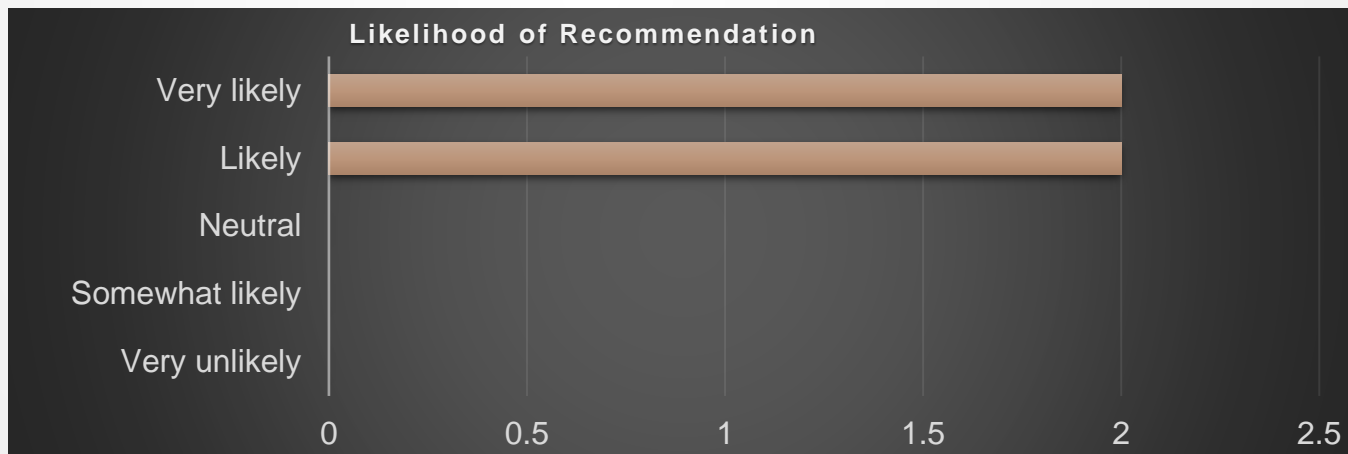
Sessions Results (Finance Projects)

of responses: 4

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Finance Projects)

of responses: 2

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. Great job on the presentation today!
2. Provide an overview of how a requisitions higher than 50K will get routed in Workday.

Sessions Results (Finance Projects)

of responses: 4

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. This is awesome!!!! This will save so much time and effort and produce far more information than we can now. So excited!
2. The group did an excellent job explaining some things today, thank you!
3. Great job! Thank you!
4. The demo is well-received. One request - please add the security structure/definition in Workday. Is it by hierarchy? What are the requirements to access Workday come July 2022?

Sessions Results (Finance Projects)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. Timeline until implementation seems too tight.

Financial Accounting (9/15)

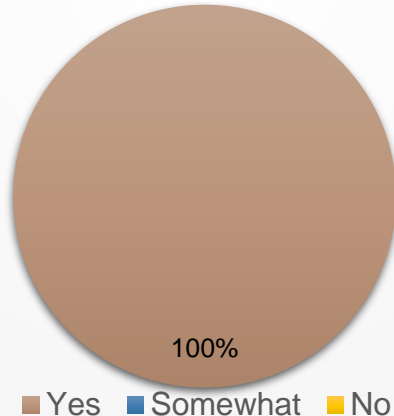
Sessions Results (Financial Accounting)

of responses: 4

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



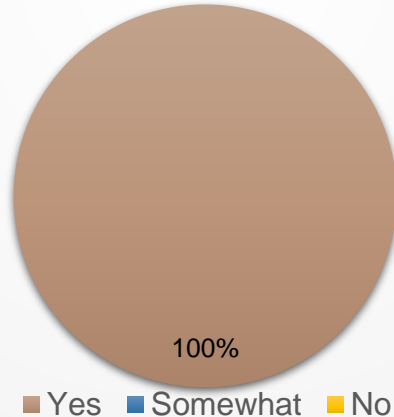
Sessions Results (Financial Accounting)

of responses: 4

Question:

I have a better understanding of Workday's functionality.

Answer:



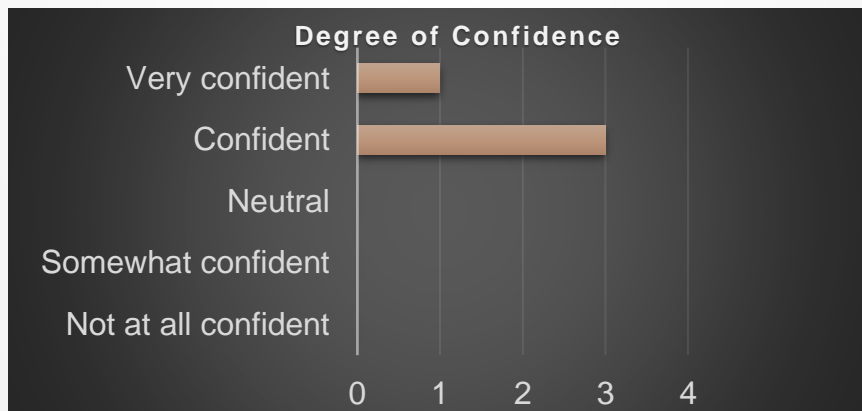
Sessions Results (Financial Accounting)

of responses: 4

Question:

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Answer:



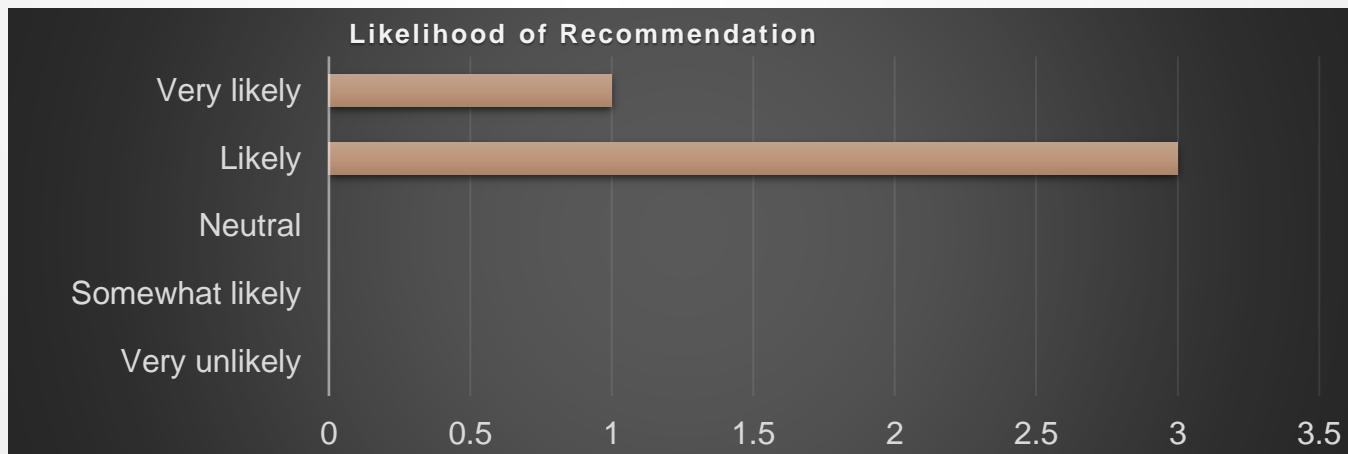
Sessions Results (Financial Accounting)

of responses: 4

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Financial Accounting)

of responses: 3

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. More visuals and examples shared as we move forward to relate our current work to how it will be done in Workday.
2. If five employees in a division have four levels of security access related to journals (as an example) if a journal is processed, does WD send only one notification to each of the five employees when the journal is processed? And, if one employee approves the journal, does it remove the journal notification from the other four employees' inboxes?
3. Security access for each account (like DAL in P/S).

Sessions Results (Financial Accounting)

of responses: 3

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. More training.
2. It seems we have to finish up SET, then determine the type of roles needed, then determine what position each employee can do/fill at UCF. Showing processes from start to finish is the most helpful.
3. Great presentation. Thank you!

Sessions Results (Financial Accounting)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. Timeline to go live is a big concern on the budget & financials side of things.

Finance Customers (9/16)

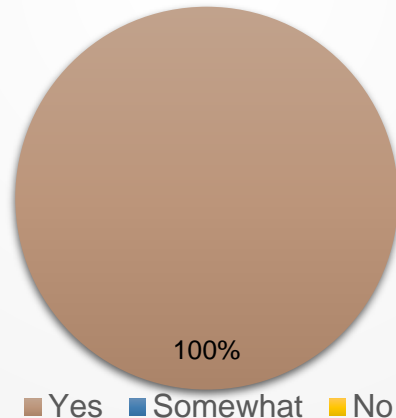
Sessions Results (Finance / Customers)

of responses: 4

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



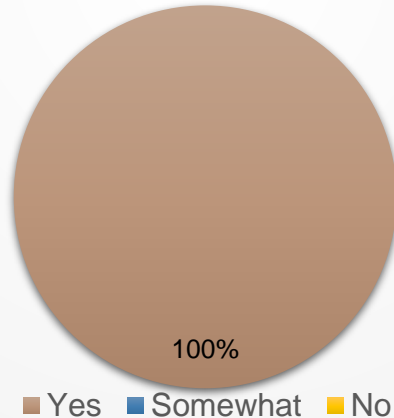
Sessions Results (Finance / Customers)

of responses: 4

Question:

I have a better understanding of Workday's functionality.

Answer:



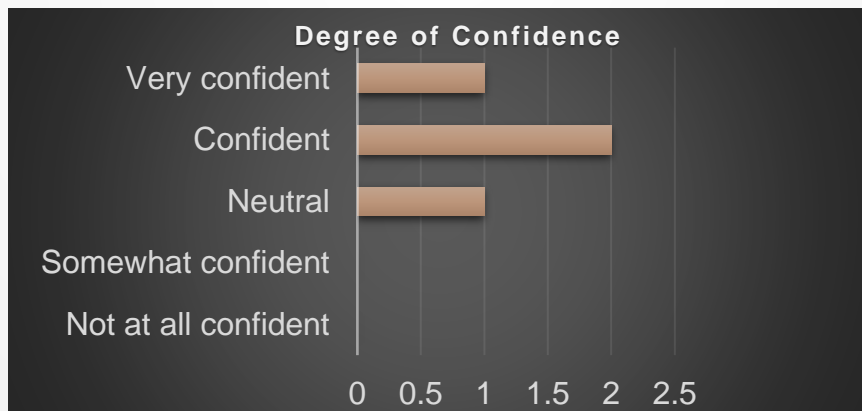
Sessions Results (Finance / Customers)

of responses: 4

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



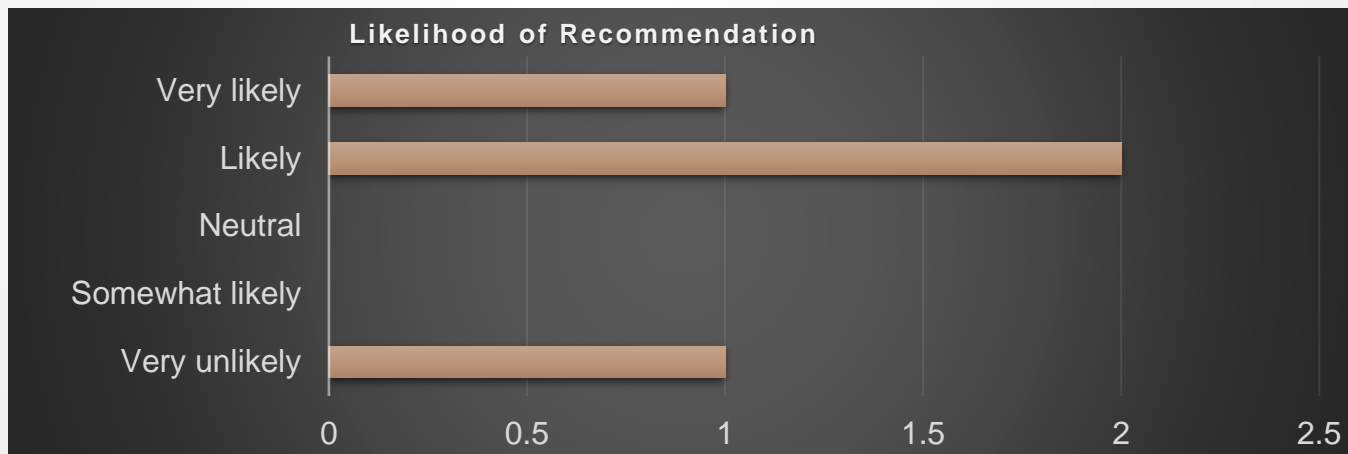
Sessions Results (Finance / Customers)

of responses: 4

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Finance / Customers)

of responses: 4

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. More training.
2. Will Workday have the capability to create invoices through upload function from a subsystem?
3. The session was very informational.
4. Great presentation. Very efficient system!

Finance Endowments (9/16)

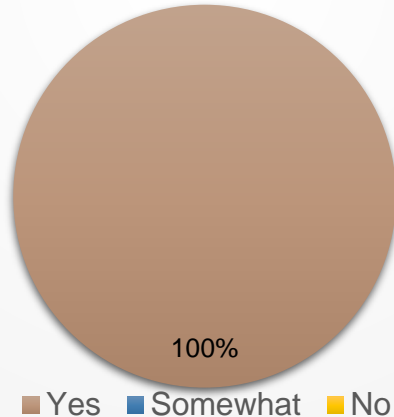
Sessions Results (Finance / Endowments)

of responses: 1

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



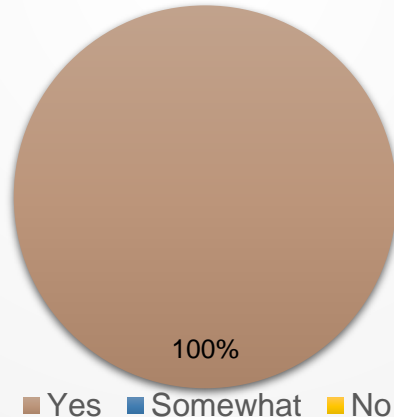
Sessions Results (Finance / Endowments)

of responses: 1

Question:

I have a better understanding of Workday's functionality.

Answer:



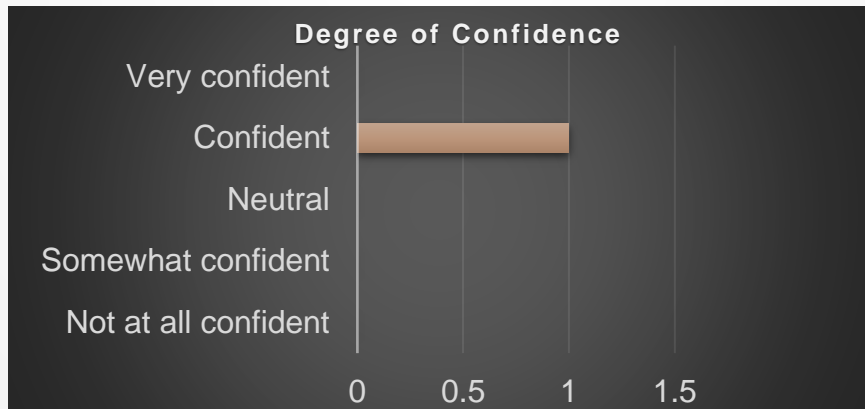
Sessions Results (Finance / Endowments)

of responses: 1

Question:

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Answer:



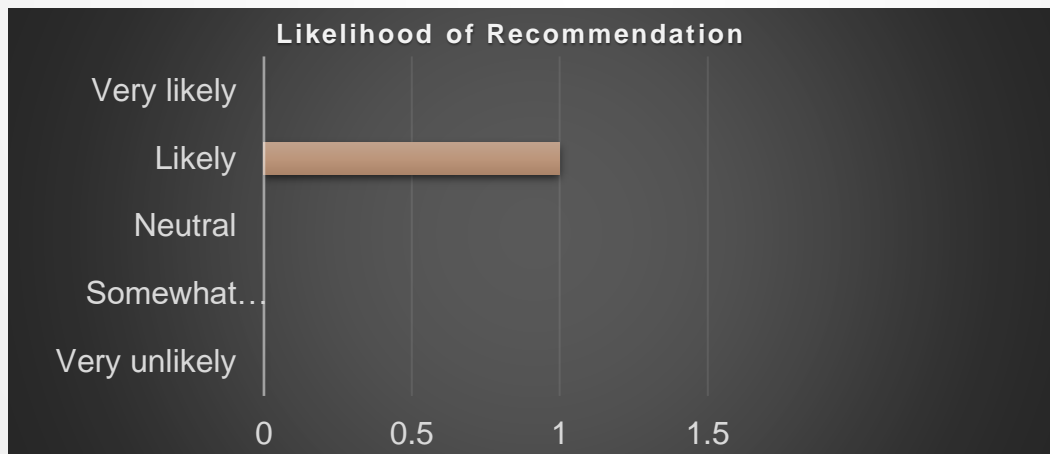
Sessions Results (Finance / Endowments)

of responses: 1

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Finance / Endowments)

of responses: 1

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answer:

1. Will the cost center assigning to endowment accounts be in line with the cost center being set up for departments and colleges?

Sessions Results (Finance / Endowments)

of responses: 1

Question:

What feedback would you like to share with the program team based on this preview session?

Answer:

1. Please make sure that College Budget folks are in the approval workflow for spending.

Finance Grants (9/16)

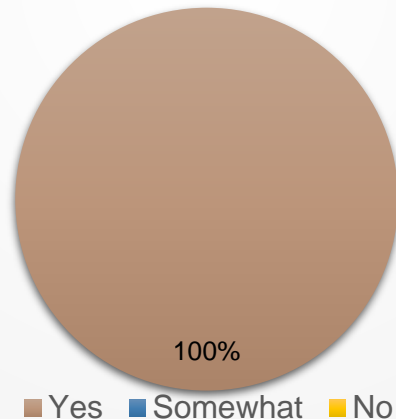
Sessions Results (Finance / Grants)

of responses: 2

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



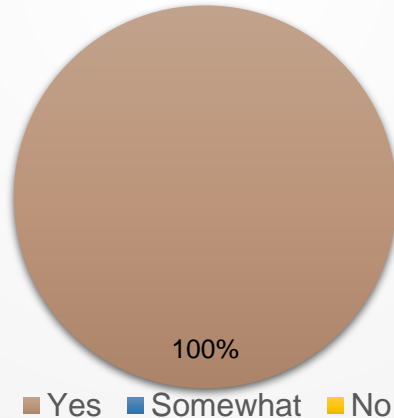
Sessions Results (Finance / Grants)

of responses: 2

Question:

I have a better understanding of Workday's functionality.

Answer:



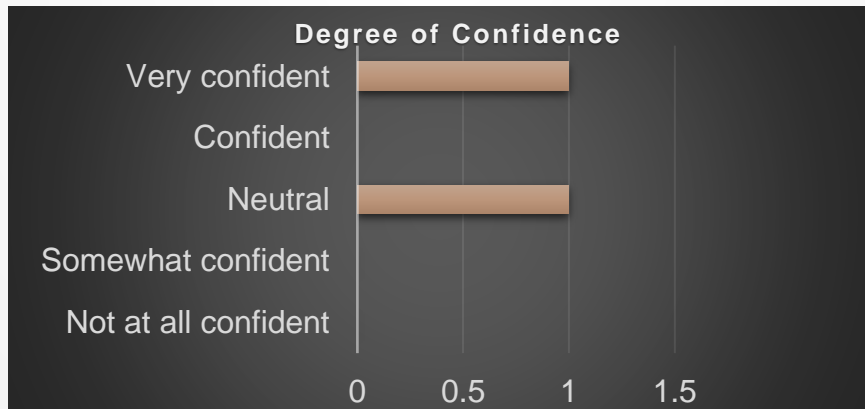
Sessions Results (Finance / Grants)

of responses: 2

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



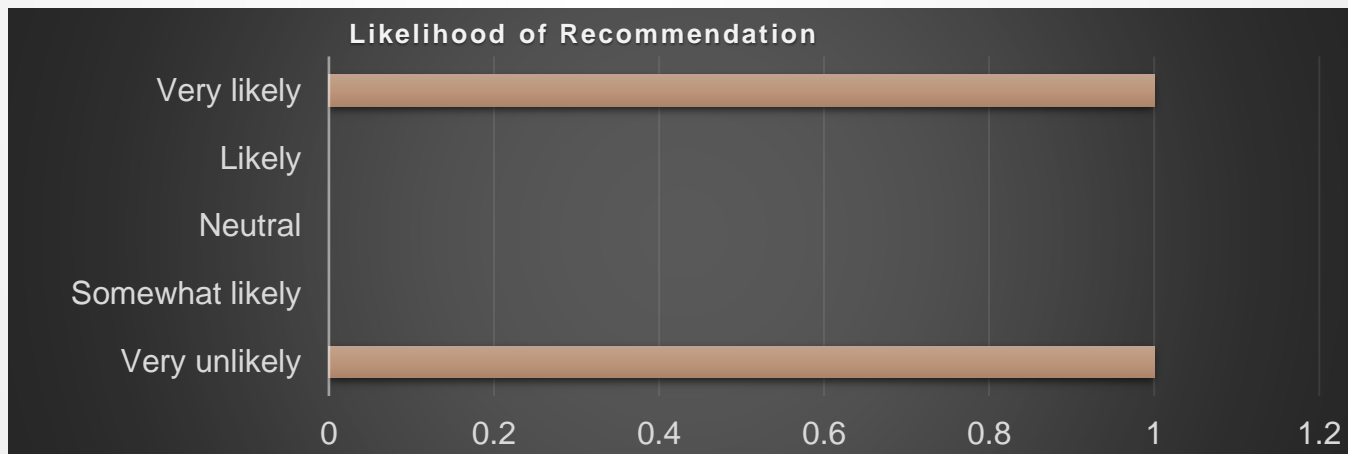
Sessions Results (Finance / Grants)

of responses: 2

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Finance / Grants)

of responses: 1

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answer:

1. What areas specifically in grant management will be streamlined?

Sessions Results (Finance / Grants)

of responses: 2

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. Looking forward to see the hierarchy and access restrictions to Workday.
2. I hope that there are more sessions with more detail on business processes.

Finance Procurement/Inventory (9/16)

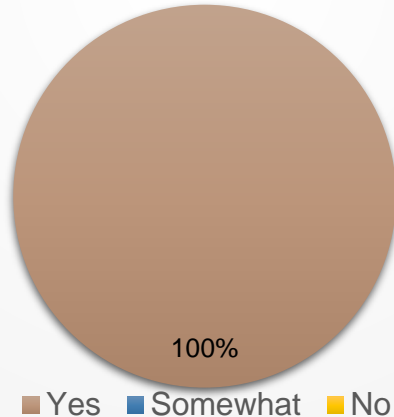
Sessions Results (Procurement/Inventory)

of responses: 7

Question:

I believe that as a member of the UCF Campus Community my participation is important to a successful Workday implementation.

Answer:



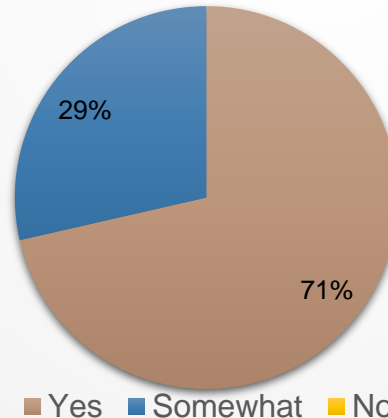
Sessions Results (Procurement/Inventory)

of responses: 7

Question:

I have a better understanding of Workday's functionality.

Answer:



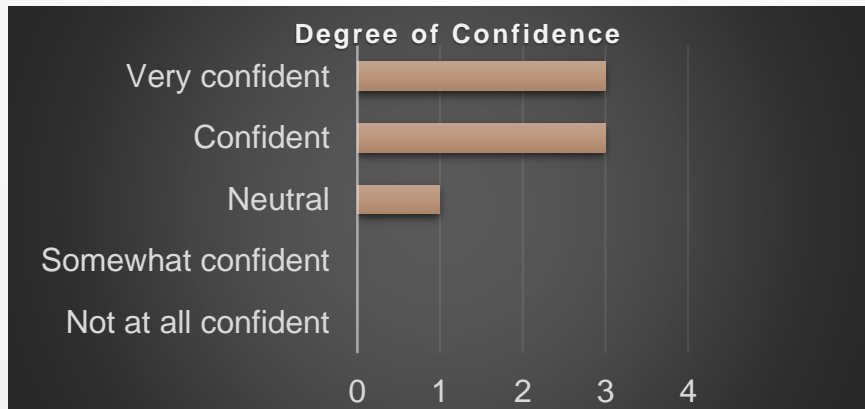
Sessions Results (Procurement/Inventory)

of responses: 7

Question:

How confident are you Workday will add convenience (or ease, or increased functionality, or streamline, etc.) to UCF's Human Resources, Finance, and/or Payroll end-user experiences? - Degree of Confidence

Answer:



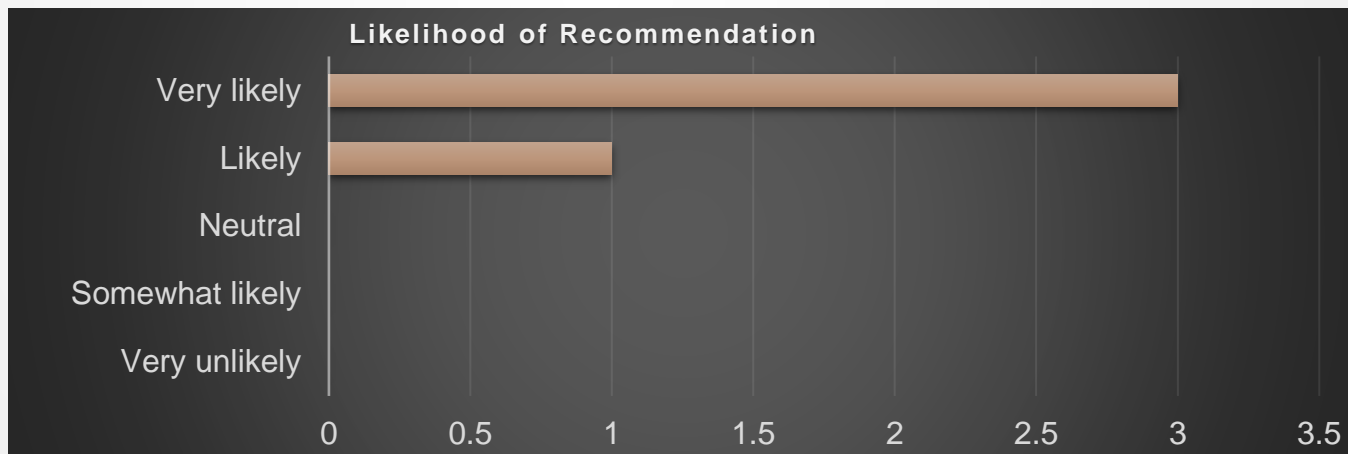
Sessions Results (Procurement/Inventory)

of responses: 7

Question:

How likely are you to recommend to your colleagues to give Workday a chance?

Answer:



Sessions Results (Procurement/Inventory)

of responses: 3

Question:

Based on this presentation, what do you feel needs to be communicated to the UCF community that hasn't been shared previously?

Answers:

1. How decisions are made regarding workflow/business processes and security.
2. I think we need to get some responses from the boots on ground folks. Many in attendance in this session are not doing the daily transactions. I think we all need a full picture and better understanding of how these processes will work.
3. Would like to see demos of the contract start to approval process; Pcard purchases to the approval process; can we see user dashboards for purchases? ie., how can users login to see how many orders were placed in September to date, how many order have been completed & how many are still pending receipt?

Sessions Results (Procurement/Inventory)

of responses: 8

Question:

What feedback would you like to share with the program team based on this preview session?

Answers:

1. More training.
2. Eliminating zero-dollar blankets seems like its going to cause a lot more work on the front end. I'm very interested to hear how Airgas will be handled.
3. Continue providing examples.
4. Please, please, please reach out to a few departments that have high procurement volume. I know there are several across campus that are set up similar to the SET design. A lot of these processes seem extremely cumbersome. Taking a complete central approach along with the consultants is not practical.
5. Looking forward to the new system. Less spreadsheets.
6. Integrating Cobblestone into the WD workflow processes at the beginning & once approved, kickoffs the Requisition process next would be great. Seems like it would be the most efficient to have one way to enter new suppliers into WD. Depts. should direct new suppliers to a website link for them to enter all their information online (instead of the depts. kicking off & entering data on behalf of the supplier?). The supplier punch-outs purchasing option seems awesome.

Sessions Results (Procurement/Inventory) Cont.

of responses: 7

Question:

What feedback would you like to share with the program team based on this preview session?

Answer:

- 7. The grouping of several courses into a program is amazing. I think this will have a great impact on new incoming employees.
- 8. We will finally be able to easily track the training status for new employees, and it is exciting!

Sessions Results (Procurement/Inventory)

of responses: 1

Question:

What remaining questions or concerns do you have?

Answer:

1. The timeline until Go-Live - we need to get cost centers, divisions & roles finalized so we can start testing ASAP.

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